

**GRASS LAKE CHARTER TOWNSHIP**  
**APPROVED WORK SESSION**  
**August 23, 2022**

**Work Session** called to order by Supervisor Lesinski at 8:04 a.m. at the Township Conference Room.

**Board Members Present by Roll Call:** Golding, Lesinski, Loveland, Bednarski-Lynch and Bray.  
Absent: Zenz and Brennan.

**Adoption of Agenda:** Motion by Golding and supported by Loveland to adopt agenda as printed.

**Zenz** arrived at 8:08 am.

**IT Right – Randy Allen** – This was a ZOOM presentation. Allen was talking about the increased Cyper Security updates the Township should be doing. This would update the whole IT system. Each employee would be trained under KnowBe4. The fee would be a gradual increase over the next 3 years and by the end of 2024 up around \$16,000.00 and then each year moving forward it would be a cost of living charge-typically 3% or CPI.

**Assessors Assistant** – Jessica Rutz was interviewed. She is willing to take the MCAT classes necessary to obtain certification. She also understands that starting out this is a 12 to 20 hour a week job and that the starting wage the Township can offer is ok.

**Willis Road Sidewalks** – Discussed the two quotes received and decision will be made at a Special Meeting following the Work Session.

**Motion** by Golding and supported by Bednarski-Lynch to adjourn work session at 9:30 a.m.  
Motion Carried.

Respectfully submitted, Catherine N Zenz, Township Clerk