

APPROVED MEETING MINUTES
Regular Monthly Meeting
Grass Lake Charter Township Board
June 14, 2022

The **regular monthly** meeting of the Grass Lake Charter Township Board was called to order on Tuesday, June 14, 2022 at 6:30 p.m. by Supervisor Lesinski at the Township Hall. This meeting was in person as well as ZOOM.

Board Members Present by Roll Call: Bednarski-Lynch, Loveland, Zenz, Lesinski, Golding and Brennan.
Absent: Bray.

Also Present: Village Manager Edgar, Zoning Administrator Lammers and Deputy Shackelford , 6 Public and 3 Public by Zoom.

Pledge to flag was recited.

Approval of Agenda: Motion by Golding and supported by Bednarski-Lynch to approve the agenda as presented. Motion Carried.

Consent Agenda Items: - **Meeting Minutes** – as prepared. **County Sheriff Report** – as prepared. July 1, 2022 2nd Deputy will start, name will be Deputy Hackworth. **Assessor's Report** – as prepared. **Zoning Administrator's Report** – Lammers reported Master Plan Update still at county level. Re-Zoning application had a quick turn-around from Jackson Region 2 and the board will act on later in New Business. No Planning Commission Meeting for June. **DPW Report** – as prepared. **Motion** by Brennan and supported by Golding to accept the consent agenda items as reported. Motion Carried.

Monthly Bills: Motion by Brennan to pay the General Fund bills in the amount of \$66,644.32 and Fire Fund bills in the amount of \$16,342.98. Supported by Bednarski-Lynch. Roll Call Vote: Yeas – Brennan, Bednarski-Lynch, Golding, Loveland, Lesinski and Zenz. Absent: Bray. Nays – None.

Treasurer's Report: Loveland stated that his department will be printing the summer tax bills in a couple of weeks. Also working on getting the Tax Fund zeroed out before the collection starts. Motion by Golding to accept the Treasurer's report as presented. Supported by Zenz. Motion Carried.

Correspondence: Par Plan-dividend pro-rata; Tokio Marine – Sports-n-Trail sign damage (insurance coverage); MTA – online learning.

Old Business: a) – Sewer Rate Increase/I & I issue – Received price for flow meters, 3 of the 4 Grass Lake will be responsible for in sharing the cost. The cost received was \$1,600,000.00, House Representative Leightner's office has been contacted about receiving funds that could help in this cost, there is some funding available and it would be in the form of grants or loans. Still working on details of this. The moratorium placed by Egle may be lifted by April 2023 for new developments to connect to the system.

c) – ARPA Update – building update – An Architect's name has been giving to Lesinski, he will be contacting him and will continue to work on the future plan of the Township Office/Hall.

New Business: a) – July 4th Fireworks in Township and Traffic Jam’in – Motion by Bednarski-Lynch to approve \$1,500.00 from Community Contribution line item to be used for Porta John rentals for July 4th and Police Protection and Porta John rentals for Traffic Jam’in. Supported by Loveland. Roll Call Vote: Yeas – Bednarski-Lynch, Loveland, Brennan, Golding, Lesinski and Zenz. Absent: Bray. Nays – None. **b) – Application for Amanda Williams fireworks** – Lesinski had been contacted by Amanda Williams to shoot off some non-consumer fireworks at a private location within the Township around July 4th. She has provided the application and information showing permit for “user of explosives”, there would be a \$300.00 fee and copy of liability insurance. This has not been received as of this date. **c) – Hiring of Wayne Bisard Investigations, LLC as Zoning Enforcement Officer** – Motion by Brennan to hire Wayne Bisard Investigations, LLC as the Zoning Enforcement Officer for the Township at \$ 30.00 per hour. Supported by Zenz. Roll Call Vote: Yeas – Brennan, Zenz, Bednarski-Lynch, Loveland, Golding and Lesinski. Absent: Bray. Nays – None. **d) – Bids for Volleyball Courts** - \$14,000.00 was received from 5 Healthy Towns, Lesinski is cutting down the boundary size around the court. Motion by Brennan to go with bid from Lester Brothers for \$13,527.00. Supported by Bednarski-Lynch. Roll Call Vote: Yeas – Brennan, Bednarski-Lynch, Loveland, Golding, Lesinski and Zenz. Absent: Bray. Nays – None. **e) – Rezoning of 4345 Clear Lake Road – Matthew Richard** – Motion by Brennan to rezone Mr. Richard’s property at 4345 Clear Lake Road from General Commercial to Highway Commercial, approval from our Planning Commission as well as the Jackson County Planning Commission. Supported by Golding. Motion Carried. **f) – Assessing Department (on a temporary basis would like to do inspections solo)** – Assessor Wauldron and M Ellsworth would like to be able to have Ellsworth go solo into field to measure new builds and decks on a temporary basis. The board is very uncomfortable for safety and liability reasons not to allow this to be done solo. This issue will be tabled and more discussion on how to proceed. **g) – Part time person regarding general maintenance duties** - The Township is in need of a Part Time person to do miscellaneous jobs in the cemetery, parks, and maintenance around the office ie, sidewalks, canopy, painting and cleaning. Lesinski would like to hire Mike Atkins at a starting pay of \$14.72. The Board would like to see a monthly report of work performed, also a job description and starting out at 20 hours a week. Motion by Golding to hire Atkins and supported by Bednarski-Lynch. Motion Carried. **h) – STR Ordinance** – Lesinski presented to the board a draft copy of PPO – Short Term Rental Ordinance. He wants the board to review and more discussion will be held on this at a later date. **i) – IT Right – IT Security** – The Board would like to see a specific contract for our needs and then will move forward with more discussion and making a decision.

Fire Department Report: as prepared by Fire Chief Jones. He was hosting Flag Day at the Station.

Park Meeting hopefully the 4th Tuesday of June.

Public Comment: Gus Vitale introduced himself – Eagle Scout project – Kicking Wall at Soccer Field at Sports-n-Trail Park.

Adjournment: Motion by Brennan to adjourn the meeting at 8:08 pm, supported by Golding. Motion carried.

Respectfully Submitted, Catherine Zenz, Township Clerk