**APPROVED MEETING MINUTES**

**Regular Monthly Meeting**

**Grass Lake Charter Township Board**

**March 8, 2022**

**The regular monthly** meeting of the Grass Lake Charter Township Board was called to order on Tuesday, March 8, 2022 at 6:30 p.m. by Supervisor Lesinski. This meeting was in person as well as ZOOM.

**Board Members Present by Roll Call**: Bednarski-Lynch, Loveland, Zenz, Lesinski, Golding, Brennan and Bray.

**Also Present:** Jim Howe, Fire Chief Jones, Deputy Shackelford, Village Manager Edgar, 3 Public and 4 Public by Zoom.

**Pledge** to flag was recited.

**Approval of Agenda:** Zenz asked to add under New Business Item G – 5 Healthy Towns and Golding asked to add under New Business Item H – New Building Exploration Plans. Motion by Golding and supported by Brennan to approve the agenda with the addition of above items. Motion Carried.

**Consent Agenda Items:** **- Meeting Minutes** – no corrections. **County Sheriff Report** – as prepared, Deputy Shackelford spoke of highlights of the month, stating there is an increase in activity in the Park and Ride on Cedar Knoll Drive. **Assessor’s Report** – Reviewed by Lesinski. **Zoning Administrator’s Report** – Lesinski stated still working on Master Plan and also conversation with a possibly solar farm on the south west corner of the Township. **DPW Report** – Reviewed by Lesinski. **Motion** by Brennan and supported by Golding to accept the consent agenda items as reported. Motion Carried.

**Monthly Bills:** Motion by Golding to pay the General Fund bills in the amount of $49,677.37 and Fire Fund bills in the amount of $15,092.40. Supported by Bednarski-Lynch. Roll Call Vote: Yeas – Golding, Bednarski-Lynch, Brennan, Bray, Loveland, Zenz and Lesinski. Nays – None.

**Treasurer’s Report:** Loveland stated that winter tax collection has wrapped up and final paperwork was submitted to the County. Motion by Bednarski-Lynch to accept the Treasurer’s report as presented. Supported by Golding. Motion Carried.

**Correspondence**: Received $2,500.00 grant money from The Par Plan for security camera’s for Willis Rd Park. S. Francisco Road will be closed on March 10, 2022 for culvert replacement. All American Portable Toilets will be increasing the per unit of porta john’s starting April 1, 2022.

**Old Business**: **a)** – **Maute Road culvert** – nothing new to report on this. **b) –** **Website Update** – The kick-off date for the website will March 14 or 15, 2022. Top happenings in the Township will be posted along the top of the home page. **c)** – **ARPA Update** – First report is due in April, we will have the auditors help with this first one. **d) –**  **Fire Millage in May -** Fact sheet was presented to the board members. They want this posted on the website. A news article came out in “The Exponent” this week talking about the fire millage. **e) –** **Parks Update –** **1**) – County Grant Proposal – the Jackson County Park Board passed a resolution in support of applying for a DNR Grant for the Grass Lake County Park. Residents of the community were in attendance and spoke highly of the need to improve the tennis courts. This will now move forward to the full Jackson County Board. **2**) – Schedule Open House with Kyle Lewis – Lesinski will look into hosting with the Village to present this to the public. **3**) – next local Parks Board meeting had to be rescheduled – Lesinski will be announcing a new date soon.

**New Business**: **a)** – **Cemetery Ordinance** – Motion by Lesinski to amend the current Cemetery Ordinance 91-1 with some updates and adding new verbiage. This will be effective the day of publication. Supported by Bednarski-Lynch. Roll Call Vote: Yeas – Lesinski, Bednarski-Lynch, Golding, Brennan, Bray, Loveland and Zenz. Nays – None.  **b) – Personal Property Tax –** Loveland will be reviewing the guidelines received from the County Treasurer’s Office and then present back to the board. **c) –** **Permit Extension Policy –** Motion by Brennan to approve the language for the Permit Extension Policy with adding permit in the first sentence. Supported by Golding. Motion Carried. **d) –** **MI Twp Participating Plan Board of Directors Election –** Our zone is up for election, paperwork was received if anyone is interested in serving on the Board. Deadline to apply is May 6, 2022. **e) – Scrap Tire Collection – June 4 –** This will be jointly with Norvell and Napoleon Townships and site will be at Napoleon Township. We are only getting one semi trailer this year with the grant money, the cost for a second one will be $2,000.00. Board would like to see if Norvell and Napoleon will share in the cost of getting a second one. Lesinski will look into this. **f) – Open Trustee Seat on the Township Board –** Due to Trustee Golding announcing his candidacy for the State Senate Seat he will be unable to run as a candidate to complete the remaining two years of the Trustee seat. Petition deadline is April 19, 2022 to get name on the August Primary Ballot. Packets are available in the Clerk’s office. Notice will be on the Township’s website as well as a notice in the The Exponent. **g) – 5 Healthy Town Letter –** The Township received a grant from the 5 Healthy Town Foundation in the amount of $23,435.00. This will go towards lines painted on the Basketball Court, Boardwalk in Park and sand for Sand Volleyball. **h) – New Building Exploration –** Lesinski and Jones have meet with Dave Adams and he is graciously helping to work out a conceptual drawing for upgrades, new additions or new building for the Township Office/Hall. Currently there is no charge from him. Some of the ARPA money would be used to support this project. The Board would like to have some funds available if a cost should occur that would be needed to keep this moving forward. Motion by Golding to spend up to $10,000.00 from the Township Capital Improvement line item to pay for any expenses that might occur for any outside assistance needed to help prepare in the renovation or addition plans. Supported by Brennan. Roll Call Vote: Yeas – Golding, Brennan, Bray, Bednarski-Lynch, Lesinski, Zenz and Loveland. Nays – None.

**Fire Department Report**: Presented by Fire Chief Jones. 2 Cadets have finished their MFR class, have taken the National Registry Test and have Fire certification complete. Currently taking Drivers Training class and when they turn 18 will be fully certified as a fire person. The Fire Department will be hosting some classes at the Grass Lake Middle School and also the High School to promote the fire service in the hopes of attracting young men and women interested in the fire service and start their training at the Jackson Area Career Center.

**Public Comment**: Richard Murphy – thanked anyone that was responsible in getting the Jackson Park Board to move forward with applying for a grant for the Grass Lake Park Improvements. Also, the Friends are willing to help in promoting the fire millage in anyway they can, mostly their facebook page.

**Adjournment**: Motion by Brennan to adjourn the meeting at 8:03 pm, supported by Bednarski-Lynch. Motion carried.

Respectfully Submitted, Catherine Zenz, Township Clerk