

APPROVED WORK SESSION MINUTES
October 25, 2011

The Grass Lake Charter Township Board met on Tuesday, October 25, 2011 for their regular scheduled work session at the Township Hall at 8:35 a.m. Board members Stormont, Clark, Loveland, Bray and Hart present. Absent: Adams, Jr. and Lesinski

The BS&A Software Dot Net System Proposal was discussed. This would be for the Assessing, Special Assessment, Taxing and Building Department. This may require some on-site training which would cost \$ 700.00 per day, but would be pro-rated if a full day was not required. The total cost of the Dot Net System is \$ 15,495.00 and can be paid for over multiple budget years, interest free.

Computer Upgrades are needed for all 7 computers. I.T.Right has given us an estimate of \$ 625 each for five (5) of the computers and \$ 750 each for two (2) of the computers. The total cost would be \$ 4,625.00 for all seven.

Bids for Snowplowing were then presented. Bids were received from B & G Landscape Creations, LLC, Chris Payne Construction, LLC and Jackson Maintenance Solutions for the 2011-2012 season. Township Hall parking lot bids ranged from \$ 85.00 per visit to \$ 155.00 per visit. Fire Station parking lot bids ranged from \$ 135.00 per visit to \$ 280.00 per visit.

The 60 days has passed for the Dangerous Buildings at 9230 Cedar Knoll Drive and 3476 Pleasant Drive properties. Stormont asked if we shouldn't get bids for the demolition of both buildings. It was decided to check with the Attorney to make sure we are following the proper procedures.

Jackson Maintenance Solutions had prepared a quote for Lawn Care Service for 2012. He will do the work for the same price as he did for 2011. However the price did not include the new ball fields or the walking trail, due to not knowing the final sizing. He will trim all the shrubs and bushes in both cemeteries for an additional \$ 1,200.00. He will provide finish grade, seeding and mulching of all new burial plots for a cost of \$ 70.00 for each.

The Fire Department Application for Shane Simmons was again discussed, but no response has been received regarding the question of having any impairment that would prevent him from performing fire department duties.

Stormont has been notified of a person needing 22 hours of community service and we do have some things that could be done. He could come as soon as the first of November. He attends Jackson Community College. Clerk to contact our Insurance Company in regard to liability.

Treasurer Loveland would like to look into the possibility of making direct deposit for payroll checks. Reason being that some do not cash their checks in a timely manner and it would be a saving (cost of purchase for checks).

Page 2

Clerk has been contacted by our present Insurance carrier MCM Group and representative Kevin Decker wishes to meet with us before renewal date of the Insurance. We have a tentative date of Tuesday, November 29th at 10:30 a.m. Stormont and Clark are also to meet with Ryan Beal from the Richmond Agency as they would like to give us a quote.

Supervisor Stormont also mentioned that everyone should be thinking about budget figures.

Work Session closed at 10:10 a.m.

James Stormont, Supervisor
Marjorie A. Clark, Clerk