

APPROVED WORK SESSION MINUTES

November 20, 2013

The Grass Lake Charter Township Board met on Wednesday, November 20, 2013 at 8:30 for their monthly work session. Board Members present: Stormont, Loveland, Lesinski, Brennan, Hart and Zenz. Absent: Adams. Also present: Zoning Administrator Lammers.

The following items were discussed:

Stormont presented an email from Wireless Capital in regards to interest in purchasing the cellular antenna leases on the Willis Road property.

Cemetery improvements to the roads throughout the cemetery - a verbal bid was received for budget purpose only, a bid package will be prepared and put out in the first part of 2014 for the official process. Discussion on dissolving the Cemetery Endowment Fund and using the funds towards the road improvements. Zenz will check with Township Auditor on legality of doing this.

Tennis Court nets – Steve Moyer from the Wellness Initiative is looking into the type of nets needed and the price.

Credit Card for Township use – Zenz and Loveland will continue to pursue looking into this.

Small Town Design Initiative – Stormont passed out an update from the meeting held on November 19, 2013.

Cleaning of Township Office will be done by Danny and Sandy Hart effective January 1, 2013. Stormont to write letter to Kellie Clark.

Loveland proposed to increase summer tax collection fees by 5 cents per parcel effective with the 2014 collection.

Zenz presented a new form that would be used for various Zoning and Planning Commission Requests and also to establish an Administrative Site Plan Review fee. Zenz and Lammers will work on this and report back to the board.

Security Cameras are installed at the Sports and Trails Park, IT Right will be at the Township on Dec 4 to discuss getting WiFi so the system can be monitored at the Township Office.

Lesinski wanted to make sure enough was budgeted in 2014 in the Zoning and Planning Commission Department to cover the need of a planner to update the master plan and any other issues in the Zoning Ordinance Book that need attention. The Township Board will give guidelines and a time line of items of importance that need to be completed in 2014.

Motion by Lesinski to adjourn the work session at 10:15 seconded by Hart. Motion carried.

Work Session resumed at 10:20 to work on 2014 budget. Members Present: Stormont, Loveland, Brennan, Hart and Zenz. Absent: Lesinski and Adams.

Motion by Hart to adjourn budget work session at 12:45, seconded by Brennan. Motion carried.

James Stormont, Supervisor
Catherine Zenz, Deputy Clerk