

**APPROVED SPECIAL MEETING MINUTES**  
**February 7, 2013**

A Special meeting of the Grass Lake Charter Township Board was called to order on Thursday, February 7, 2013 at 4:05 p.m. at the Township Conference Room. Board Members Stormont, Clark, Loveland, Hart present. Absent: Adams, Jr., Brennan, Lesinski. Also present: Assessor Diane DeBoe

The Lawn Maintenance Bids for the 2013 – 2014 years were opened. There were 9 bids received and the price range was from \$ 29,160.00 to \$ 64,740.00 per year. The Clerk is to make copies of all of the bids for each board member so that a final decision may be made at the regular February Board meeting.

The Fire Station doors were again discussed, with only one quote received.

A letter of resignation has been received from Amy Witchell who was the assistant to the Assessor. Assessor DeBoe has contacted Sue German who presently is the assistant assessor in Columbia Township. She is a level 2 assessor. She is presently making \$ 15.00 per hr. The budget for 2013 for the clerical assistant to the assessor is \$ 18,000.00. Motion by Stormont to hire Sue German as assistant to the assessor at \$ 15.00 per hr. and not to exceed the 2013 budget, supported by Loveland. Motion carried by voice vote.

Motion by Stormont to appoint Sandy Wymer to the Planning Commission for a 3 year term, supported by Clark. Motion carried by voice vote.

Discussed ideas for Spring Expo Gift Drawing. Clerk is going to take care of this.

Fire Chief Jones had turned in his list of officers at the January 2013 meeting and he had listed 3 captains and no lieutenants. According to the Administrative Policy, it is to be 2 captains and 2 lieutenants. Chief Jones had also told the Deputy Clerk to pay 3 captains for January pay without consulting with any board member. After discussing the situation, Supervisor Stormont is to contact Chief Jones and advise him that we are following the administrative policy, he cannot move up to 3 captains until the policy is changed and he cannot discontinue the present lieutenants pay until he has notified him that he is no longer an officer.

Motion by Loveland to adjourn at 5:10 p.m., supported by Hart.

James Stormont, Supervisor  
Marjorie A. Clark, Clerk