

APPROVED MINUTES GRASS LAKE CHARTER TOWNSHIP PLANNING COMMISSION
MEETING NOVEMBER 12, 2009

CALL TO ORDER: Chairman Phillips called the meeting to order at 7:02 p.m.

ROLL CALL: Members present – Chairman Phillips, Secretary Pindzia, Dorr, Elliott, Lesinski,
Memmer.

Members absent – Bednarski-Lynch.

Also present – Supervisor Stormont, County Commissioner Dave Lutchka

PLEDGE TO THE FLAG: By all.

AGENDA ADDITIONS: None.

AGENDA APPROVAL: Motion by Lesinski, supported by Elliott to approve the agenda as
written. All ayes. Motion carried.

MINUTES OF THE OCTOBER 22, 2009 REGULAR MEETING: Motion by Lesinski, seconded
by Dorr to approve the October 22, 2009 Planning Commission (PC) meeting minutes as written.
All ayes. Motion carried.

TOWNSHIP BOARD LIASON REPORT – JOHN LESINSKI:

- Mr. Lesinski reported on the generous gifts to the Fire Department and others provided by
the Cagney family.

OLD BUSINESS:

Signs & Billboards:

Preliminary draft language was reviewed. Concern was raised over the requirement to remove
two signs for every installation of an electronic message sign (EMS). The net result would be
more promotions per mile of road.

Other issues identified for the Planning Commission to consider: ownership, number of messages
or cycles, removal of existing billboards, putting owners “out of business”, density criteria versus
removal criteria.

The PC needs a billboard inventory with the following minimum information: location,
ownership & size data.

Motion by Pindzia, seconded by Lesinski to table further consideration pending receipt of
requested information. All ayes. Motion carried.

NEW BUSINESS:

Establishment & Operation of Township Downtown Development Authority (DDA):

Supervisor Stormont distributed several documents to describe the establishment and operation of the DDA. The nine members of the DDA, appointed by the Township Board, consist of Tina Bednarski-Lynch, David Dorr, Ken Elliott, John Lesinski, Roger Memmer, Jim Phillips, Bruce Pindzia (all of the Planning Commission) along with Dave Lutchka and Aaron Lewis.

Mr. Lutchka and Mr. Lewis will need to take an oath of office from the Township Clerk.

For business/operational purposes, the DDA business will be conducted in conjunction with the PC business. All DDA business will be piggybacked on to PC business by a separate line item(s) on the typical agenda.

Motion by Lesinski, seconded by Elliott to elect the officers of the Planning Commission to the equivalent positions of the DDA. All ayes. Motion carried.

The four (4) milestones of this process are as follows:

1. Proposed Development Plan and Financing Plan.
2. Proposed DDA Board Resolution recommending Plan adoption.
3. Proposed Notice of Public Hearing (by the Township Board).
4. Proposed Township Board Ordinance adopting the Plan.

The four documents noted above have been prepared. Supplemental information and documents are expected.

PUBLIC PARTICIPATION: None

MEETING SCHEDULE:

The next meeting of the Planning Commission and Downtown Development Authority has been scheduled for January 14, 2010 at 7:00 p.m. for the purpose of scheduling future meetings, consideration of the Proposed Development Plan and Financing Plan, and possible other business.

ADJOURNMENT: Motion by Lesinski, seconded by Memmer to adjourn at 8:30 p.m. All in favor. Motion carried.

Respectfully submitted,

Bruce Pindzia, Secretary
Grass Lake Charter Township Planning Commission