

APPROVED MINUTES GRASS LAKE CHARTER TOWNSHIP PLANNING COMMISSION  
MEETING JANUARY 14, 2010

CALL TO ORDER: Chairman Phillips called the meeting to order at 7:00 p.m.

ROLL CALL: Members present – Chairman Phillips, Secretary Pindzia, Dorr, Elliott, Lesinski, Memmer.

Members absent – Bednarski-Lynch.

Also present – Supervisor Jim Stormont, County Commissioner Dave Lutchka, DDA member Aaron Lewis, Zoning Administrator Tom Nolte

PLEDGE TO THE FLAG: By all.

AGENDA ADDITIONS: None.

AGENDA APPROVAL: Planning Commission action items were to be first on tonight's agenda. DDA action items were to follow in separate action. Motion by Lesinski, supported by Pindzia to approve the agenda as amended. All ayes. Motion carried.

MINUTES OF THE NOVEMBER 12, 2009 REGULAR MEETING: Motion by Lesinski, seconded by Dorr to approve the November 12, 2009 Planning Commission (PC) meeting minutes as written. All ayes. Motion carried.

TOWNSHIP BOARD LIASON REPORT – JOHN LESINSKI:

- Mr. Lesinski reported the Township has entered into a new contract for re-assessing township parcels as required by the State. Said contract is based on a two year plan.

NEW BUSINESS:

Establish Planning Commission Meeting Dates: Motion by Phillips, supported by Pindzia to establish April 8<sup>th</sup>, June 10<sup>th</sup>, and September 9<sup>th</sup> as the official meeting dates of the Planning Commission. All meetings to begin at 7:00 p.m. All ayes. One absent. Motion carried.

Elect Planning Commission Officers: Motion by Dorr, seconded by Lesinski to elect Phillips as Chairperson, Elliott as Vice Chairperson, and Pindzia as Secretary. All ayes. One absent. Motion carried.

Master Plan Discussion: Phillips stated his expectation that the Master Plan needs to be reviewed. Major changes in strategies or philosophies are not anticipated. Wordsmithing should be avoided. Supervisor Stormont has the word file for the document which should save the Township money regarding future revisions. The newly formed LDFA and DDA as well as the eleven million dollar Ganton project need to be taken into consideration of any Master Plan updates.

Phillips expects to take this issue up in March or April of this year.

OLD BUSINESS:

Zoning Ordinance Updates: Nolte distributed a revised summary report on the ordinance updates. The Planning Commission is expected to review and be prepared to discuss at the next meeting. It was noted that the changes to setbacks in the light industrial district need to be included in the updates.

PUBLIC PARTICIPATION: None

MEETING SCHEDULE:

The next meeting of the Planning Commission could be February 11 pending receipt of a possible rezoning application. Otherwise it will be April 8<sup>th</sup> as previously scheduled.

ADJOURNMENT: Motion by Lesinski, seconded by Pindzia to adjourn at 7:46 p.m. All in favor. One absent. Motion carried.

Respectfully submitted,

Bruce Pindzia, Secretary  
Grass Lake Charter Township Planning Commission

UNAPPROVED MINUTES GRASS LAKE CHARTER TOWNSHIP DOWNTOWN  
DEVELOPMENT AUTHORITY MEETING JANUARY 14, 2010

CALL TO ORDER: Chairman Phillips called the meeting to order at 7:47 p.m.

ROLL CALL: Members present – Chairman Phillips, Secretary Pindzia, Dorr, Elliott, Lesinski,  
Memmer.

Members absent – Bednarski-Lynch.

Also present – Supervisor Jim Stormont, County Commissioner Dave Lutchka,  
DDA member Aaron Lewis, Zoning Administrator Tom Nolte

PLEDGE TO THE FLAG: By all.

AGENDA ADDITIONS: None.

AGENDA APPROVAL: Establish meeting dates, election of officers, and action plan discussion  
was on this evening's agenda. Motion by Lesinski, supported by Pindzia to approve the agenda.  
All ayes. One absent. Motion carried.

MINUTES OF THE NOVEMBER 12, 2009 MEETING: Motion by Lesinski, seconded by Dorr  
to approve the November 12, 2009 DDA meeting minutes as written. All ayes. One absent.  
Motion carried.

NEW BUSINESS:

Establish DDA Meeting Dates: Motion by Phillips, supported by Pindzia to establish April 8<sup>th</sup>,  
June 10<sup>th</sup>, and September 9<sup>th</sup> as the official meeting dates of the DDA. All meetings to begin  
immediately following the conclusion of the Planning Commission meeting. All ayes. One  
absent. Motion carried.

Elect DDA Officers: Motion by Dorr, seconded by Lesinski to elect Phillips as Chairperson,  
Elliott as Vice Chairperson, and Pindzia as Secretary. All ayes. One absent. Motion carried.

It was noted that all members of the newly formed DDA need to take the oath of office from the  
Township Clerk.

Discussion of Action Plan: Within the next few months the DDA needs to consider and move on  
the Development Plan and Financing Plan. A public hearing will be part of that process. It was  
noted that the DDA remains "on schedule" thus far regarding the plans. The Gantons are still  
working with HUD at this time regarding their financing package.

OLD BUSINESS: None

PUBLIC PARTICIPATION: None

**MEETING SCHEDULE:**

The next meeting of the DDA is scheduled for April 8, 2010 immediately following the conclusion of the Planning Commission meeting. Items of business include setting the date for a public hearing as well as consideration of the development and financing plan.

**ADJOURNMENT:** Motion by Lutchka, seconded by Lesinski to adjourn at 8:00 p.m. All in favor. One absent. Motion carried.

Respectfully submitted,

Bruce Pindzia, Secretary  
Grass Lake Charter Township DDA