

## **APPROVED WORK SESSION MINUTES**

**October 23, 2012**

The Grass Lake Charter Township Board met on Tuesday, October 23<sup>rd</sup>, at 8:45 a.m. for the monthly work session at the Township Conference Room. Board Members Stormont, Clark, Loveland, Hart, Bray, Lesinski present. Absent: Adams, Jr.

### ITEMS DISCUSSED:

- Phone Services Bid – Trustee Bray will contact WOW and then will put together a package for the phones and have ready for the November Board meeting. This would go to our 2013 budget.
- Cedar Knoll – Supervisor Stormont has talked with Amy Torres of the Enterprise Group and according to a asbestos survey, there maybe funds available for demolition.
- 3476 Pleasant Drive – Anthony White who is a part owner, is trying to get full ownership and intends to pay up the back taxes. Clerk to check if we can put the attorney fees that the Township has paid on as a special assessment to the property.
- Professional Lake Management – the DEQ permit of \$ 1500.00 will be due again for the 2013 season.
- Cathy Zenz has asked for Job Descriptions for each of the duties that she has. The Deputy Clerk job description is clearly given in the MTA Duties and Responsibilities manual.
- Steve Hanson is doing a 5 year weed treatment plan (2014 – 2019) for Grass Lake.
- Work Session Times – Keep them on Tuesday, but further discuss the time.
- Sports and Trails Park Update – 400' of chain link fence has been donated, B & G Landscape has done the seeding and fertilizing and the soft ball field balancing is finished.
- Fire Station Repairs – Stormont has talked with Chris Payne and he will have prices within the next 2 weeks.
- Board Appointments – Stormont will be making recommendations for Planning Commission, Construction Board, Park Board. Clerk will need to recommend for the Election Commission Board.
- Bids for painting the Township Building Exterior – no bids were received, however, we will need to get some figures for the 2013 budget.
- Kalmbach Road culvert replacement payment – nothing received at this time.
- Fa-Ho-Lo Update and Attorney Fees – this will not go to the Tax Tribunal if we go with the Attorneys recommendation.
- Blowing Out Sprinkler system at Community Park – Vertex will do this for \$ 130.
- Bids for Lawn Service 2013-1014, Trustee Bray will update previous bid and put on Web-Site.
- Supervisor discussed fund balance of the Township and would it be possible to set up a Capital Fund for road repairs. Also would the board be interested in a presentation by the Jackson County Road Commission regarding the road maintenance program.

- Supervisor would like to work on budget on November 13<sup>th</sup> and 20<sup>th</sup> and hope to have figures finalized by December 4<sup>th</sup>.

The work session adjourned at 11:30 a.m.

James Stormont, Supervisor

Marjorie A. Clark, Clerk