

## APPROVED MEETING MINUTES

**Regular** meeting of the Grass Lake Charter Township Board was called to order at 7:40 p.m on Tuesday, December 11, 2012 at the Township Hall. Board members Adams, Jr., Hart, Loveland, Clark, Stormont, Lesinski, Brennan present. Also present: Jackson Citizen Patriot reporter, Shannon Maynard, Assessor DeBoe, Deputy Clerk Cathy Zenz. Pledge to Flag recited.

**Agenda Additions:** under Old Business (g) Grass Lake Summer Youth League.

**Agenda Approval:** Motion by Lesinski to approve the agenda as revised, supported by Loveland. Motion carried by voice vote.

**Public Comment:** None

**Approval of Minutes:** Motion by Lesinski to approve the November regular meeting, work session and special meeting as presented, supported by Hart. Motion carried by voice vote.

**Monthly Bills:** Motion by Loveland to approve payment of the monthly bills in the amount of \$ 50,815.23 from the General Fund and \$ 7,639.38 from the Allocated Fire Fund and approval of any additional invoices received by the end of the year, supported by Lesinski. Roll Call: Yeas; Loveland, Lesinski, Brennan, Adams, Jr., Hart, Clark, Stormont.

**Treasurers Report:** Loveland asked to include (f) under Old Business (County National Bank) with his report. As the previous minutes stated, Loveland and Stormont had met with County National Bank and they have what is called "insured Sweep account". The interest at this time is no better, but Loveland feels it more important to have the accounts insured. Therefore, seven accounts have been set up with County National Bank and these will all reflect on the January 8<sup>th</sup>, 2013 treasurers report. Motion by Hart to accept and file the treasurer report, supported by Clark. Motion carried by voice vote.

**Assessor Report:** The December Board of Review has met today and all went well. DeBoe is working on her County sales studies & appraisals, verifying that both the County and the Township are comparing equal. The CPI for 2013 is 2.4% which means those properties where the assessed values are higher than the current taxable values **may have** their taxable value increased by up to this 2.4%. The 20% parcel review for the 2013 assessment roll has been completed. The Personal Property Tax is still being reviewed by the legislation.

**Correspondence:** A letter of resignation has been received from Carl Janson who has been our Plumbing and Mechanical Inspector since 1993, due to personal problems. He has given names of a couple of persons who may be interested in the job. Motion by Clark to accept his resignation with regrets, supported by Lesinski. Motion carried by voice vote.

**Old Business:** (a) Board appointments and Reappointments- Motion by Stormont to reappoint Heather McDougall, James Howe and Thomas Zenz for another 2 year term on the Board of Review, supported by Loveland. Motion carried by voice vote. Motion by Stormont to appoint Thomas Brennan, David Adams, Jr., Chris Payne for a 2 year to the Construction Board of Appeals, supported by Lesinski. Motion by Clark to appoint Thomas Brennan and John Lesinski

to the Clerks Election Commission for a 4 year term, supported by Hart. Stormont is in need of two persons on the Planning Commission for 3 year terms. Motion by Stormont to appoint Ken Elliott and Danny Hart for 3 year terms on the Zoning Board of Appeals, supported by Lesinski. Motion by Stormont to appoint Thomas Loveland, James Stormont, David Adams, Sr., Scott Bray, Robert Hamel, Heather Brown and Bob Ochs to the Park Advisory Committee for a 2 year term, supported by Clark. All of the above motions for appointments were approved by voice vote. (b) Whistlestop Park – Hart stated that at the Coppernail “Fund Day” they made over \$ 1900.00. ( c ) Kalmbach culvert update – Stormont has not received the information from the Attorney. (d) Marijuna Moritorium – Motion by Adams, Jr. to extend the Resolution on Marijuna Moritorium for another six months, supported by Loveland. Motion carried by voice vote. (g) Grass Lake Summer Youth League – The summer youth league still owes a large sum of money to the Township. Supervisor has talked with Heather Brown and she states the youth league board agrees to the payment. Supervisor to see if he and Lesinski can meet with Heather Brown on Thursday.

**New Business:** (a) 2013 Summer Tax Collection agreements with Grass Lake Community Schools and Napoleon Community Schools – Motion by Loveland to approve the tax collection agreements with Grass Lake and Napoleon Community Schools for \$ 1.65 per parcel, supported by Hart. Motion carried by voice vote. (b) Appointment of Deputy Clerk and Deputy Treasurer- Motion by Clark to appoint Catherine Zenz as her Deputy Clerk for the term of the Clerk’s office, supported by Lesinski. Motion carried by voice vote. Motion by Loveland to appoint Judy Parazyh as his Deputy Treasurer for the term of the Treasurers office, supported by Clark. Motion carried by voice vote. (c) Wages for Deputy Clerk and Deputy Treasurer – Motion by Lesinski to establish the Deputy Clerk per hour wage rate of \$ 19.50 for year 2013, supported by Loveland. Motion carried by voice vote. Motion by Loveland to establish the per hour wage rate of \$ 13.50 for the Deputy Treasurer for the 2013 year, supported by Hart. Motion carried by voice vote. (d) Mike Kenney rent request – Motion by Stormont to leave the rate at \$ 100.00 per month, supported by Loveland. Motion carried by voice vote. (e) 2013 Budget Approval – Motion by Adams to approve the 2013 budget as presented with adjustment to lawn maintenance to total \$ 44,000 in appropriate departments, supported by Lesinski. Roll Call: Yeas; Adams, Jr., Lesinski, Brennan, Hart, Stormont, Clark. Nay; Loveland (f) December 19, noon Christmas potluck lunch at Township Hall. (g) Resolutions-Board of Review – Motion by Stormont to offer the resolution “Authorization For Board Of Review To Meet On Alternate Date In March” which will be Tuesday, March 12, 2013, supported by Loveland. Motion carried by voice vote. Motion by Hart to offer the resolution “Authorization For Residents To Protest In Writing To The Board Of Review and Authorization For All Protests Of Someone Appealing On Behalf Of The Property Owner”, supported by Loveland. Motion carried by voice vote. Motion by Lesinski to offer the resolution “Board of Review Poverty Guidelines”, supported by Clark. Motion carried by voice vote. Discussion on lawn maintenance service – Stormont made a motion to hire JMS – further discussion with no support to the motion. Stormont then withdrew his motion and the lawn maintenance service is still under review.

**Fire Department Report:** Fire Chief Jones was not present. His printed report was accepted.

**Adjournment:** Motion by Lesinski to adjourn the meeting at 8:44 p.m., supported by Adams,Jr.

James Stormont, Supervisor  
Marjorie A. Clark, Clerk

The 2013 Budget Estimated Income is \$ 614,946.00 for the General Fund, \$ 321,750.00 for the Allocated Fire Fund, \$ 19,478.00 for the Building Department Fund, \$ 75,048.00 for the Fire Vehicle & Equipment Fund, \$ 30.00 for the Cagney Trust Fund, \$ 18,000.00 for the Sports & Trails Fund, \$ 5.00 for the Cemetery Fund for a Grand Total of \$ 1,049,257.00.

The 2013 Budget Estimated Expenditure is \$ 614,946.00 for the General Fund, \$ 321,750.00 for the Allocated Fire Fund, \$ 19,478.00 for the Building Department Fund, \$ 0.00 for the Fire Vehicle and Equipment Fund, \$ 0.00 for the Cagney Trust Fund, \$ 18,000.00 for the Sports & Trails Fund, \$ 5.00 for the Cemetery Fund, for a Grand Total of \$ 974,179.00.