

Approved Meeting Minutes

Regular meeting of the Grass Lake Charter Township Board was called to order on Tuesday, May 8, 2012 at 7:30 p.m. at the Township Hall. Board Members Stormont, Clark, Loveland, Adams, Jr., Hart, Lesinski present. Absent: Bray Also present; News Reporter Shannon Maynard, Assessor DeBoe and Fire Chief Jones. Pledge to Flag recited.

Agenda Addition: After approval of minutes, add Budget Amendment, Allocated Fire Fund.

Agenda Approval: Motion by Lesinski to approve the agenda as presented with addition, supported by Hart. Motion carried by voice vote.

Public Comment: None

Approval of Minutes: Correction under Public Comment-spelling of Marcie Wandell and in same sentence correct Senior Millage Renewal to Senior Services Millage Renewal. Under New Business (f) correct REU Usage to REU Sewer usage. Motion by Loveland to approve the April regular meeting, public hearing and work session as corrected, supported by Lesinski. Motion carried by voice vote.

Budget Amendment: Motion by Clark to transfer from 206-000-000-390 Allocated Fire Fund, Fund Balance \$ 14,606.80 to expenditure line item #206-336-000-980.100 New Equipment. This transfer is from the Cagney Fund Donation for payment of the Time Emergency Equipment invoice in the amount of \$ 14,606.80 for Thermal image Bundles, supported by Lesinski. Roll Call: Yeas; Clark, Lesinski, Adams, Jr., Hart, Loveland, Stormont. Absent: Bray

Monthly Bills: Motion by Hart to pay the monthly bills in the amount of \$ 46,552.39 from the General Fund and \$ 27,572.28 from the Allocated Fire Fund, supported by Adams, Jr. Roll Call: Yeas; Hart, Adams, Jr., Loveland, Lesinski, Clark, Stormont. Absent: Bray.

Treasurers Report: Loveland states that on May 1st the principal payment was made on the Fire Station, leaving a balance of \$ 230,000 on the Fire Station Building loan. He suggested that due to the fact we still have a balance in that fund of approximately \$ 25,000, it would be feasible to pay an additional amount on the principal balance. Motion by Stormont to pay an additional \$ 15,000 on the Fire Station Building loan principal, supported by Clark. Motion carried by voice vote. Motion by Lesinski to accept and file the Treasurers report, supported by Clark. Motion carried by voice vote.

Assessor Report: DeBoe states that the BS&A .net for assessing and taxes has been downloaded. She would like to recommend Amy Witchell for the position of deputy assessor. DeBoe had interviewed her and she has field work and office experience in assessing. Motion by Stormont that we hire Amy Witchell to assist in the assessor office, supported by Lesinski. Motion carried by voice vote.

Planning Commission Report: Lesinski states they are continuing work on the Master Use Plan update. The Village Planning Commission Chairperson attended the Township Planning Commission meeting in April and they are somewhat talking about the possibility of a joint Master Use Plan. Next Planning Commission meeting is to be May 10th at 7:00 p.m.

Loveland stated that we needed to discuss further the hiring of Amy Witchell and Supervisor stated that we would go into closed session at the end of our meeting.

Correspondence: Thank You note from Coe House Museum, Marilyn O'Leary for the \$ 500 donation and the computer. Letter from Jackson County Parks, Brandon Ramson approving the 2012 Boat races. Letter from WOW advising the changing of several channels on cable.

Old Business: Whistlestop Park – Hart reported that they had received a garden report from the Master Gardener. A picture, aerial view for Marilyn Ouelette for her many years of service to the Whistlestop. Chamber of Commerce rental report and quarterly financial report. Association would like to have exterior doors refinished and some lights. Boy Scouts Boardwalk Status – Supervisor has gone to the DEQ for a permit, which is \$ 100.00. A lot of paper work has to be done, so we are holding off on purchasing the building material until we get the permit. 9230 Cedar Knoll Property – Supervisor has gotten a quote from Lester Bros. to knock down the rest of the building which was \$ 7,150. This has been sent onto the Attorney and we are waiting to see if this is acceptable. 3476 Pleasant Drive Property – Supervisor has gotten a quote in regard to demolition of the building which would be approximately \$ 7,500. The next door neighbor would like to purchase the property and they are going to contact the owner to see if they can work something out with them. Sale of Lawn Equipment – We received \$ 6,829 for all equipment sold. We still have the new trailer for sale. Bids for Parking Lot and Drainage – Engineer Jack Ripstra was out and looked at the drainage problem and he recommends that we make a ditch to go back to the creek. Cemetery Drive Project – Supervisor has contacted Jackson County Road Commission in regard to a possibility of getting some recycled asphalt, has not heard back from them at this time. Repair of Township Hall Doors – Chris Payne Construction has been contacted to fix the door that is broken. Clerk is working with the Michigan Protection and Advocacy, Inc in regard to the thresholds not being handicapped assessable. We can also apply for a HAVA grant to help pay for the cost of fixing the thresholds if they accepted our application. Tenneco IFT Status – Clerk has sent a certified letter and a phone call to Mark Kortz advising of the information that is needed to complete the application. REU Sewer Usage Ward Angel Property – The discussion was in regard to reducing the number of REU sewer usages from 2 to 1. It was the decision of the board to leave it as it is at the present time and remove from the agenda.

New Business: Marijuana Resolution - This resolution is the same as adopted previously, however it has been suggested that we state in the resolution that this is an extended resolution. Motion by Adams, Jr. to adopt the resolution with the added verbiage, supported by Hart. Vote: Yeas; Adams, Jr., Hart, Loveland, Clark, Lesinski, Stormont. Absent: Bray

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Fire Department Report: Fire Chief Jones states that we had 15 residential rescues, 1 vehicle/PI incident, 2 structure fires, 1 open burning, 2 Automatic Aid Given to Columbia Township, 3 Automatic Aid Given to Napoleon Township and 1 Automatic Aid Received for the month of April.

Closed Session: Motion by Clark to go into closed session at 8:34 p.m., supported by Loveland. Motion carried by voice vote. Closed session adjourned at 8:55 p.m.

Regular Session: Called back to order at 8:56 p.m. Motion by Stormont to pay Amy Witchell for assistant to the Assessor position at \$ 13.00 per hour with reviews on her 30 day and 60 day probation dates, and if successful, a raise to \$ 13.50 per hour on her 90 day review, with pay to not exceed the remaining amount in the 2012 Assessor Budget, supported by Lesinski. Motion carried by voice vote.

Adjournment: Moved by Lesinski to adjourn at 8:58 p.m., supported by Loveland. Motion carried by voice vote.

James Stormont, Supervisor
Marjorie A. Clark, Clerk