

## APPROVED MEETING MINUTES

July 9, 2013

The regular meeting of the Grass Lake Charter Township Board was called to order on Tuesday, July 9, 2013 at 7:30 p.m. at the Township Hall.

**Board Members Present:** Hart, Loveland, Stormont, Lesinski and Brennan. Absent: Adams and Clark. Also present: Deputy Clerk Cathy Zenz, Jackson Citizen Patriot News Reporter Shannon Maynard, Fire Chief Jones, and Zoning Administrator Doug Lammers.

**Pledge to Flag** recited.

**Agenda Additions:** Under New Business added WOW Franchise Agreement and added Chief Building Official Report under Police Power Report. Motion by Lesinski to approve the agenda as presented with the additions, supported by Loveland. Motion carried.

**Public Comment:** none

**Minutes:** Hart moved to approve the June 11 Regular Board Meeting and June 25 Work Session as printed supported by Lesinski. Motion carried.

**Presentation of Bills:** Lesinski made motion to pay General Fund Bills in the amount of \$40,088.64 and Fire Fund Bills in the amount of \$19,032.33. Seconded by Loveland. Roll Call: Yeas – Hart, Loveland, Stormont, Lesinski and Brennan. Absent: Adams and Clark.

**Treasurer's Report:** Lesinski made motion to accept and file the report as presented. Seconded by Hart. Motion carried.

**Assessor Report:** July Board of Review will be July 16. Warbritton agriculture appeal has been appealed to the Court of Appeals as of June 26. Continued work on the 20% annual reappraisals.

**Planning Commission Report:** Lesinski reported that they are looking at the by laws, different verbage updates and other ordinance clarifications in both the Zoning Ordinance Book and Master Use Plan.

**Recreation Board Report:** Minutes of the June 26, 2013 meeting were presented for review.

**Correspondence:** None

**Old Business:** **a)** – Whistlestop Park –Gary Walters heading up a tractor display at Heritage Day, we are not mowing lawn, old sign removed, want to add lights to the steps-would like the Township to pay for this, getting bids for painting. **b)** – Signs for recycle bins – Verbage approved for sign as presented with the addition of “s” in newprint to read newsprint. Loveland made motion to approve quote from Brennan Graphics for \$630.00 to make the signs, seconded by Lesinski. Motion carried. Hart will keep the area cleaned up around the recycle station and also the grounds after a Saturday Trash pick-up. **c)** – Signs for Sports and Trails Parks - Brennan will make arrangements with Stormont to get the signs

installed. **d)** – Tennis Court Repairs – Brennan will have more information for the work session. **e)** – Planning and Zoning Workshop – Stormont encouraged all Board Members to attend this workshop, July 31, 2013 at Napoleon Township. **f)** – Warbritton MTT case – back to court. **g)** - Building permit fee revision – need to add to fee schedule a fee to charge to owner/contractor to get a permit for the job being done. Lammers will work with Zenz to get the correct language. **h)** – Kalmbach Road culvert invoice – not paying at this time. **i)** – Mortimer Property Purchase offer – no change, original offer still stands good. **j)** – Bid request to paint Twp Building – bids are due by July 18, 2 people have already looked at building and are preparing bids.

**New Business:** **a)** – Maintenance Equipment Purchase – Motion by Brennan to purchase BG 86 blower with attachment for \$274.90 less 20% from Napoleon Lawn and Leisure, seconded by Lesinski. Motion carried. Brush mower bid was tabled until the work session to make sure that the funds would be available to purchase this. **b)** – Trail upgrade bid – Stormont made a motion for R-N-D Dirtworks to make improvements to the trails for \$6800.00 per their proposal, seconded by Brennan. Motion carried. This will be paid for out of the Wellness Grant money. **c)** – Utility Trailer Purchase – board decided to keep the trailer, feel there might be a need for it. **d)** – Principles of Governance – signatures needed by the board members. **e)** –WOW Franchise Agreement – Loveland made motion to leave franchise fee at 3% seconded by Lesinski. The agreement will be signed subject to review by John Worden.

**Fire Department Report:** accepted as presented by Chief Jones.

**Zoning Ordinance Report:** accepted report prepared by Administrator Lammers. Excellent report.

**Police Power Ordinance Enforcement Report** – one citation has been issued on Warrior Trail.

**Chief Building Official Report** – accepted as presented. (noted old permits getting finalized)

**Adjournment:** Motion by Lesinski to adjourn the meeting at 8:27 p.m, seconded by Loveland. Motion carried.

Respectfully Submitted,  
Catherine Zenz, Deputy Clerk