

APPROVED MEETING MINUTES
Regular Monthly Meeting
Grass Lake Charter Township Board
February 12, 2019

The regular monthly meeting of the Grass Lake Charter Township Board was called to order on Tuesday, February 12, 2019 at 6:30 p.m. at the Township Hall by Supervisor Stormont.

Board Members Present by Roll Call: Lester, Loveland, Zenz, Stormont, Butterfield and Brennan. Absent: Bray.

Also Present: Fire Chief Jones, Deputy Thomas and approximately 17 public.

Pledge to Flag was recited.

Agenda Additions/Approval: Brennan moved to approve the agenda as presented. Supported by Butterfield. Motion carried.

Public Comment: **Richard Murphy** – Thank you to Planning Commission for looking into updating Mining Operations in the Zoning Book and how the process will go. **Bobbi Harper** – Thank you also for starting the updates to the Mining Operations and concern of trucks traveling west on Bohne Road. (Letter attached) **Mayra Ballina** – questions about public comments, will wait until 2nd public comment to voice a concern if not addressed in meeting.

Minutes: Loveland made a motion to approve the January 8, 2019 Regular Board Meeting Minutes and January 22, 2019 Work Session Minutes. Supported by Brennan. Motion carried.

Presentation of Bills: Butterfield made motion to pay General Fund Bills in the amount of \$47,390.65 and Fire Fund Bills in the amount of \$17,284.80. Supported by Lester. Roll Call Vote: Ayes – Butterfield, Lester, Loveland, Zenz, Stormont and Brennan. Absent – Bray. Motion Carried.

Treasurer's Report: Motion by Zenz to accept and file Treasurer's report as prepared. Supported by Butterfield. Motion Carried.

County Sheriff Report: Report was filed as prepared by Deputy Thomas.

Assessor Report: none.

Zoning Administrator Report: Stormont reported that the 3rd bullet point of report regarding Uphaus has been settled out of court. Report was filed as prepared by Administrator Lammers.

Planning Commission Report: Brennan reported Site Plan Review from Andover was approved. The Commission will be working on rezoning parcels in the Township and updating the Gravel Mining Operations section in the Zoning Ordinance Book.

Chief Building Official Report: Accepted and filed as printed.

Whistlestop Park Report: none.

Recreation Board Report: none.

Township Office Committee Report: Committee is still exploring all options, there has been NO decisions made. Next meeting will be sometime in March.

Correspondence: Appreciation letter from the Chili Cook Off Committee..

Old Business: **a) – Mt Hope Road Township property sale - update** – Jack Ripstra is finalizing the plans for the property sale and working a site plan for the property once sold. **b) – Park Manager position** – Motion by Brennan to adopt the Buildings and Grounds Manager job description and appoint James Howe to the position. Supported by Butterfield. Roll Call Vote: Ayes – Brennan, Butterfield, Lester, Loveland, Zenz and Stormont. Absent – Bray. Motion Carried. Rate of pay will be established at a later date. **c) – Board of Review appointment** – Stormont made motion to appoint Star Mead to board of review for two years. Oath of office must be taken within 10 days of appointment. Supported by Lester. 5 Ayes, 1 Nay. Motion Carried.

New Business: **a) – Carl Wells letter/response** – Board members have copy of letter, Stormont has prepared a response, wants members to review and get back with him if any additions or changes to response. **b) – Policy Revision – non-elected salary vacation calculation** – Stormont made motion to strike first sentence under Non-Elected Personnel Benefit Policy-Paid Vacation for Salaried Personnel, on page 44 of the Policy and Procedure Manual. Supported by Loveland. Motion Carried. **c) – Draft Job Description – Ordinance Enforcement Officer** – Stormont presented a draft copy of job description and wants the board to review. **d) – Service Plan Amendment – Calculation change** – Zenz stated that the way the calculation is done for determining distribution has changed and needs board action. Motion by Zenz to adopt the amendment as printed. Supported by Loveland. Roll Call Vote: Ayes – Zenz, Loveland, Lester, Stormont, Butterfield and Brennan. Absent – Bray. **e) – Amend Ordinance 01-04 – Electrical update** – Motion by Stormont to adopt amendment to Ordinance #01-04 to use 2017 Michigan Electrical Code, Part 8 Rules and National Electrical Code for enforcement. Supported by Brennan. Motion Carried. **f) – Food Wagon to serve Seniors** – April 24 – Just an FYI, no board action is necessary.

Fire Department Report: January report accepted as prepared by Chief Jones.

Old Business: New truck will hopefully be available for pick up middle of March.

New Business: none.

Public Comment: **Marianne Titler** – Property split application was turned into Assessor and expected the Township Board would be making the decision. **Mayra Ballina** – follow-up to Mr. Well's letter, also feels a significant conflict of interest for the Township exist and would like board member to recuse himself from any decisions.

Adjournment: Motion by Brennan to adjourn the meeting at 7:04 pm, supported by Lester. Motion Carried.

Respectfully Submitted, Catherine Zenz, Township Clerk

Attachments – Harper letter

02/12/2019.

**Bobbi Harper,
3436 Betrasha Lane,
Grass Lake, MI. USA. 4924**


To: Jim Stormont,
Grass Lake Township Board of Trustees,
373 Lakeside Drive
Grass Lake Township. MI. 49240

Dear Jim and Township Board of Trustees,

We hope you are doing well. I would like to thank the board of Trustees for taking the first steps to developing ordinances for Grass Lake Township regarding special use permits for Gravel/ Sand pits and other industrial types of businesses which reside in residential/ agricultural zones. I would also like to thank the Planning Commission for passing the resolution to develop these ordinances. It is a positive step forward for this town.

I thought I would mention in addition to my January 8th letter. I would like to submit some cell phone footage taken on February 11th at 10.57am. showing that Target Trucking is not complying with the designated route to 1-94. They should be going down Bohne to Francisco Rd to the Clear Lake Rd on and off the exits. This footage shows two Target Trucking trucks travelling down Bohne and turning on to Mount Hope Road, bypassing the scales. I would appreciate if the board could take some action to ensure that this doesn't continue to occur.

Sincerely,



Bobbi Harper,
Grass Lake Resident

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