

## APPROVED MEETING MINUTES

December 8, 2009

The regular meeting of the Grass Lake Charter Township Board was called to order on Tuesday, December 8, 2009 at 7:30 p.m. at the Township Hall. Board members present: Adams, Hart, Loveland, Stormont, Lesinski. Absent: Bray & Clark. Also present Deputy Clerk Zenz, News Reporter Shannon Maynard, Assessor DeBoe, Fire Chief Jones, Hearing Officer Gitcho and 3 citizens. Pledge to flag was recited.

**Agenda Additions:** Under New Business: f. Reappointment of Planning Commission, Zoning Board of Appeals and Board of Review members. g. Amendment to Ordinance #01-04. h. 2010 School Collection of Summer Tax Agreements i. Snow Removal Bids.

**Agenda:** Motion by Lesinski and supported by Loveland to approve agenda with additions. Yeas All members present. Absent: Bray and Clark.

**Public Comment:** David Lutchka reported on some happenings at the County level.

**Approval of Meeting Minutes:** Motion by Hart to approve the minutes of the November 10, 2009 regular board meeting and November 17, 2009 work session. Supported by Lesinski. Yeas All members present. Absent: Bray and Clark.

**Monthly Bills:** Motion by Adams to pay the General Fund Bills in the amount of \$45,523.44 and Fire Fund Bills in the amount of \$8,322.35. Supported by Lesinski. Roll Call Vote: Yeas All members present. Absent: Bray and Clark.

**Sports & Trails Bills:** Motion by Loveland to pay the Grass Lake Community Park bills in the amount of \$35.73. Supported by Lesinski. Roll Call Vote: Yeas All members present. Absent: Bray and Clark.

**Treasurer's Report:** Moved by Lesinski to accept and file the report. Supported by Hart. Yeas All members present. Absent: Bray and Clark.

**Hearing Officer Report** – Garry Gitcho reported a certified letter was sent out for property in concern 3488 Kalmbach Road. A second letter will be sent out as he received information that the first letter was sent to an incorrect address.

**Assessors Report** – Will discuss items at a later time.

**Correspondence** – Letter received from State allowing the Township 2 years to complete the reappraisal.

**Old Business - a. LDFA** will hold a meeting on December 16, 2009 and 7:00 p.m. at the Township Hall. **b. RFP for re-appraisal of property.** Interview done with CSZ Services (only company that responded), the board was pleased with the interview and CSZ will be able to complete the job in the 2 year time frame as required by the State.

Want to make sure that the 3 bullet points received from Scott Bray are accomplished in the re-appraisal. Motion by Adams to accept the proposal from CSZ Services for the re-appraisal of properties in the amount of \$129,143.00 with credit given for parcels already reassessed by Assessor DeBoe. Supported by Lesinski but wants discussion. Wants to make sure we do not have to make this type of decision and spend this type of money again. He hopes that the board will proactively act upon certain issues that came out of the meeting. Loveland also felt very positive coming out of the meeting and that a project plan and time frame be in place and approved by the board. Roll Call Vote: Yeas All members present. Absent: Bray and Clark. **c. DDA** met on November 12 jointly with the Planning Commission. This was an organizational meeting for the DDA. Schedule for next year will be decided at their next meeting which is January 14, 2010. **d. Cagney Donation Recognition** – Greg Jones looking into this and will be working with Greg Cagney. The board would like something for the next meeting. **e. Whistlestop Update** – no November Meeting. Grimes has still not done anything with the floor.

**New Business - a. 2010 Transfer Station Schedule** – Loveland make motion to accept the schedule as printed but need to add back dates for the roll off bin, supported by Lesinski. Motion carried. **b. 2010 Holiday Office Dates** – Lesinski made a motion to accept the 2010 Holiday Closing Schedule as presented, supported by Loveland. Motion carried. **c. Regular Board Meeting Schedule for 2010** – Lesinski made motion to accept the schedule as presented except changing the August meeting to the 17<sup>th</sup> because of the Jackson County Fair Dates, supported by Hart. Motion carried. **d. December Board of Review** – December 15 at 9:00 a.m. **e. Colored Copies** - Stormont made a motion to add .50 cents per colored copy to the Fee Schedule, supported by Loveland. Motion carried. **f. Committee Appointments** - Stormont made a motion to appoint Calvin Holser to serve for 2 years on the Board of Review (2011), Ken Elliott to serve 3 years on the Planning Commission/DDA Board and Zoning Board of Appeals (2012) and Roger Memmer to serve 3 years on the Planning Commission/DDA Board (2012) supported by Loveland. Motion carried. **g. Amendment to Ordinance 01-04** - Adams made a motion to update the Ordinance to read Part 8 Electrical Rules/2008 and National Electrical Code/2008, supported by Hart. Motion carried. **h. 2010 School Collection of Summer Tax Agreements** – Motion by Loveland to enter into agreement with Grass Lake Community Schools and Napoleon Community Schools for summer tax collection at \$1.60 per parcel, supported by Adams. Motion carried. **i. Snow Removal Bids** – suggested putting ad in paper and have a RFP ready for any interested bidder.

**Fire Department Report** – Application was received for a new fireperson. He has all his training and everything is current and we have gear already for him. Lesinski made a motion to accept Christopher James Huttenlocker on the Fire Department as long as Greg has received all of his certificates, seconded by Adams as long as recommended by Greg. Motion carried. Firefighter Jimmy Howe went down in a fire the day before, but was released today from hospital and is doing ok.

**Draft Budget** for 2010 handed out to Board Members. December 22 will be the public Hearing for the Adoption of the 2010 Budget. Board members are asked to come into office and go over figures.

**Napoleon** , Columbia and Grass Lake Fire Department Chiefs and Supervisors had a meeting and are looking into joint buying of supplies for the departments and Townships. Would like to be a model for the County.

**Adjournment** - Adams made a motion to adjourn the meeting, supported by Lesinski. Motion carried. Adjourned at 8:40 p.m.

James Stormont, Supervisor  
Catherine Zenz, Deputy Clerk