

APPROVED MINUTES

Regular Meeting of the Grass Lake Charter Township Board was called to order on Tuesday, September 8, 2009 at 7:30 p.m. at the Township Hall. Board members Adams, Jr., Hart, Loveland, Clark, Stormont, Lesinski, Bray present. Also present: Fire Chief Jones, Assessor DeBoe, Citizen Patriot Reporter Shannon Maynard and 4 citizens. Pledge to flag recited.

Agenda: Moved by Lesinski to approve the agenda as presented supported by Clark. Motion carried by voice vote.

Public Comment: Citizen present asked what the status was on the complaint form that they had sent in a couple months ago for property on Kalmbach Road that is unhabital and people are having late hour parties.

Minutes: Moved by Bray to approve the August 18th monthly meeting and August 25th work session minutes, supported by Loveland. Motion carried by voice vote.

Budget Amendments: Budget amendments were needed in the Cemetery and Board of Review. Moved by Clark to move in the Cemetery, \$ 2500.00 from line item 101-276.000-801.015 to 101-276.000-980.000 for the purchase of the Utility Trailer and under Board of Review, take from General Fund, Fund Balance \$ 810.00 and distribute \$ 565.00 to line item 101-247.000-702.000 Salaries and Wages, \$ 12.90 to line item 101-247.000-862.000 Social Security Matching, \$ 135.60 to line item 101-247.000-956.000 Miscellaneous, \$ 96.50 to line item 101-247-000-957.000 Training and Seminars, supported by Loveland. Motion carried by voice vote. Supervisor then presented what the Assessor was projecting a shortfall in her budget. However, at the present time the bottom line is not over budget and there are no outstanding invoices to actual know what more expenses there will actually be. After a lengthy discussion and not knowing what the State Tax Commission is going to allow in regard to the Township Assessing being in compliance, it was the decision to leave the Assessor budget as is at the present time and we will discuss the issue at the September work session.

Monthly Bills: Monthly bills in the amount of \$ 38,324.49 from the General Fund, \$ 6,317.93 from the Allocated Fire Fund and \$ 148.42 from the Sports and Trails were presented. Moved by Lesinski to pay the monthly bills in the amounts as presented, supported by Bray. Roll Call: Yeas; Lesinski, Bray, Adams, Jr., Hart, Loveland, Clark, Stormont.

Treasurers Report: Moved by Clark to receive and file the Treasurers report as presented, supported by Lesinski. Motion carried by voice vote.

Assessors Report: Assessor mainly wanted to discuss her budget and make adjustments or amendments. However, the bottom line of her budget is not over budget and until we receive invoices and know what the State will tell us regarding the 14 point review, we will not make amendments at this time. This issue will be discussed more at the work

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session. The Board at this time set the date of Thursday, September 24th, 2009 at 8:30 a.m. in the conference room for the work session. Also, a special meeting will be called immediately following the work session, if necessary.

Correspondence: Clerk has received from Secretary of State a letter stating that they acknowledge receipt and filing of the Ordinance to establish the Grass Lake Charter Township Downtown Development Authority in accordance with Act 197 of the Public Acts of 1975. Also, from Attorney Fahey information regarding that the Assessors are employee's of the Township and not contractors.

Old Business: (a) Abandoned Residential Property Ordinance – Garry Gitcho was then introduced as the person who will do the job of enforcing the ordinance if he is approved. A lengthy discussion was held, Trustee Bray is going to work with Supervisor Stormont on making some changes in the ordinance and this will be moved to the September work session. (b) Garbage and Rubbish Disposal Ordinance- a revision needed to be added to “definitions”. We added under “H” Burning of garbage-The burning of garbage shall be prohibited, including plastic containers, etc. Composting shall be permitted. Moved by Loveland to approve the additional wording, The burning of garbage shall be prohibited, including plastic containers, etc. Composting shall be permitted, supported by Hart. Motion approved by voice vote. (c) Land Purchase Amendment – Supervisor had prepared some draft language that they found was needed at the time of closing for the vacant land purchase. The proposed language is as follows: “Purchaser shall after closing pay and hold Seller harmless from the following expenses, provided that Seller commences work on the documentation and in good faith begins construction of the site condominium plan and submits the documentation for approval within seven (7) years of the date of closing. If Seller fails to commence work on the documentation and commence construction within seven (7) years, it shall refund to Buyer all the sums advanced by Buyer under this paragraph” and “3. The lesser of \$ 1,200 or the actual amount billed by Seller’s attorney (with documentation of time spent and hourly rate) for revising the legal documents, and the lesser of \$ 11,800 (which may be adjusted each year by a percentage equal to the percentage increase in the cost of living) or the amount actually charged by Ripstra and Scheppelman for the other work.” Moved by Bray to approve the draft language as presented with the exception of changing the seven (7) years back to five (5) years, supported by Hart. Motion carried by voice vote. (d) FEMA Ordinance – Moved by Clark to table the FEMA Ordinance to the Special Meeting after our work session on September 24th, supported by Bray. Motion carried by voice vote. (e and f) Dangerous Building Ordinance/Pictures – discussion previously held. (g) Whistlestop/Chamber lease agreement changes – memo had been received from Aaron Lewis regarding the Chamber of Commerce lease agreement with the Whistlestop Association, inquiring about the necessity of the Chamber carrying property damage insurance as long as the Association already has it. Also, asking to give quarterly reports instead of monthly. It was the decision of our board to agree on the Insurance, but to have monthly reports for at least the first year. Trustee Hart will discuss this with the Whistlestop Association at their next meeting. (h) Township Hall Sidewalk Bids – Clerk

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had received 3 bids for removing and replacing approximately 240 sq. ft. of sidewalk at the front of the building. After discussion, it was moved by Adams to take the lower bid and ask them to qualify their bid, supported by Bray. Motion carried by voice vote. The lowest bidder was Adams Poured Walls, Inc. for \$ 1,016.00. (i) Township Hall and Fire Station parking lot seal coating – 2 quotes had been received. One from Belden Asphalt and one from Damon’s Asphalt Maintenance. Moved by Stormont that we award the parking lot seal coating/crack filling and striping to Damon’s Asphalt Maintenance, supported by Clark. Motion carried by voice vote.

New Business: (a) Appointment of Fence Viewer – Moved by Stormont to appoint Trustee Hart as the Township Fence Viewer as required by law, supported by Lesinski. Voice vote – 6 yeas and 1 nay. (b) Appointment of Hearing Officer – Moved by Loveland to hire Garry Gitcho as the hearing officer for ordinance enforcement, supported by Clark. Motion carried by voice vote.

Fire Department Report: Fire Chief Jones states that we had 12 residential rescue calls, 2 vehicle/PI incidents, 2 arching wires (outside), 2 weather alerts, 1 automatic aid given to Napoleon Township for the month of August. Fire Prevention week is October 5th thru 9th and the department will be working with pre school thru 2nd grades this year.

Adjournment: Moved by Lesinski to adjourn, supported by Loveland. Meeting adjourned at 9:45 p.m.

James Stormont, Supervisor
Marjorie A. Clark, Clerk