

APPROVED MEETING MINUTES
Budget Public Hearing/Regular Monthly Meeting
Grass Lake Charter Township Board
December 8, 2020

A Public Hearing for the 2021 Budget was called to order on Tuesday, December 8, 2020 at 6:00 pm using ZOOM by Supervisor Lesinski.

Board Members present by Roll Call: Bray, Bednarski-Lynch, Loveland, Zenz, Lesinski, Brennan. Absent: Butterfield. Also present: Fire Chief Jones, Assessor DeBoe, Zoning Administrator Lammers, Park Manager Jim Howe and approximately 4 Public.

Discussion on the proposed budget for the 2021 fiscal year. Lesinski stated a 1.5 % increase in wages for elected and salary personal and 3% increase for all hourly personal was incorporated into the budget. Bednarski-Lynch asked how historically increases were done, Trustees didn't feel they needed an increase. \$12,500.00 was added to the Township Board-Region 2 line item for the update to the Master Plan. No comments from the public in attendance.

Motion by Bray and supported by Bednarski-Lynch to adjourn the Public Hearing at 6:15 pm. Roll Call Vote: Ayes – Bray, Bednarski-Lynch, Loveland, Zenz, Lesinski and Brennan. Absent: Butterfield.

APPROVED MEETING MINUTES
Regular Monthly Meeting
Grass Lake Charter Township Board
December 8, 2020

The regular monthly meeting of the Grass Lake Charter Township Board was called to order on Tuesday, December 8, 2020 at 6:18 p.m. using ZOOM by Supervisor Lesinski.

Board Members Present by Roll Call: Bray, Bednarski-Lynch, Loveland, Zenz, Lesinski and Brennan. Absent Butterfield – technical issues.

Also Present: Assessor Diane DeBoe, Park Manager Jim Howe, Zoning Administrator Lammers, Fire Chief Jones and approximately 7 Public.

Approval of Agenda: Zenz stated under New Business item b could be removed. Motion by Bednarski-Lynch and supported by Brennan to approve agenda with correction. Motion Carried.

Consent Agenda Items Approval: Bednarski-Lynch commented on Assessor DeBoe's report, in regards to the building permits with the inspector and the homeowners, would like the board to do whatever we can to help. Zenz also stated that Sheila Martin has been accepted into the State Tax Commission's Michigan Certified Assessing Officer class starting January 2021. Motion by Bray to accept the consent agenda items as printed. Supported by Bednarski-Lynch. Motion Carried.

Monthly Bills: Motion by Bray to pay the General Fund bills in the amount of \$59,033.59 and Fire Fund bills in the amount of \$23,637.89. Supported by Bednarski-Lynch. Roll Call: Yeas – Bray, Bednarski-Lynch, Loveland, Zenz, Lesinski and Brennan. Absent – Butterfield. Nays – None. Zenz asked for approval to pay the Consumers Street Lighting, Insurance, Fire Department Grant bills and any other smaller amount bills that will come in to have paid by the end of the year. Motion by Bray and supported by Bednarski-Lynch to approve this. Motion Carried.

Treasurer's Report: Loveland stated there was no Treasurer's report, he will have it out to the Board members next week.

Old Business: a) – Mt Hope Road property closing - update – the closing took place on November 18, 2020. Final payment from the sale will go into the Fire Vehicle & Equipment Fund. **b) – Gravel Mine Ordinance revision #7 – update** - The Planning Commission has reviewed the comments from Jackson County Planning Commission and have incorporated most of the comments into the draft copy. The board was provided with the red line copy of the ordinance and then a copy of what the Planning Commission approved to go into the final draft copy for the Township Board to review. The Township Board now needs to review and then do an introduction reading, publish and then the final reading and publish before it becomes adopted. Bednarski-Lynch asked what Target Trucking guidelines they were following, Brennan stated the old ordinance (because new ordinance had not been adopted) but also at least 95% of the new ordinance guidelines were put into their approval. **c) – Quinn property update – Curtis Road** - A civil infraction citation has been issued and was sent to the 12th District Court in Jackson, waiting to hear from them for a formal hearing. **d) – Village sewer/water contract - update** – Loveland stated that an Accounts Payable to the Township has been discovered by the Village Auditors, this was from previous years customer fees they collected from Township residents hooked to the public water system, an accounting was never given to the Township. Loveland and Brennan said that a possible compromise could be worked out: we fore go the amount of money the Village owes us but the Village will charge Township residents the same rate the Village residents are paying for water service. A special meeting will more than likely have to be called before the end of the year to approve the final contract. **e) – Resolution – County Designated Assessor** – DeBoe had reviewed this and clarified with the County that 5c of the agreement will be \$200.00 annually only if Ruth Scott current Equalization Director is not the Equalization Director for the County. **f) – Marijuana Issues** – Lesinski wants this to remain on the agenda, he wants to do more research and be more educated himself before moving forward. **g) – Establish protocol for “No Permits Pulled”** – this is still being worked on and will remain on the agenda. **h) - LRUA/SCMUA – agreement authorization** – this is an updated agreement and by agreeing to sign this it removes all responsibility of debt that Grass Lake Charter Township might have to pay. Motion by Bray to sign the agreement, supported by Brennan. Roll Call Vote: Yeas – Bray, Brennan, Bednarski-Lynch, Loveland, Zenz and Lesinski. Absent – Butterfield. Nays – None.

New Business: a) – Jackson County Sheriff Services Contract – Motion by Bray to approve the Law Enforcement Services Contract jointly with Village of Grass Lake with the Jackson County Sheriff starting 1-1-2021 through 12-31-2025. Supported by Loveland. Roll Call Vote: Yeas – Bray, Loveland, Bednarski-Lynch, Zenz, Brennan and Lesinski. Absent – Butterfield. Nays – None. **b) – Approval of 2021 Budget/Resolutions** – Motion by Zenz to approve the Resolution to Establish A General Appropriations Act Budget for fiscal year 2021. Supported by Bray. Roll Call Vote: Yeas – Zenz, Bray, Loveland, Bednarski-Lynch, Brennan and Lesinski. Absent – Butterfield. Nays – None. Motion by Zenz to approve the Resolutions to Establish Grass Lake Charter Township Officers Salary for Supervisor, Clerk and Treasurer for 2021. Supported by Loveland. Roll Call Vote: Yeas – Zenz, Loveland, Bray, Bednarski-Lynch, Brennan and Lesinski. Absent – Butterfield. Nays – None. Discussion to change the resolution for the Trustees Salary for 2021 to remain the same as 2020. Motion by Bray to approve the Resolution to Establish Grass Lake Charter Township Officers Salary – Trustee. Supported by Bednarski-Lynch. Roll Call Vote: Yeas – Bray, Bednarski-Lynch and Brennan. Nays – Zenz, Loveland and Lesinski. Absent – Butterfield. Tie vote. Zenz and Lesinski will look into how this will have to be handled, will contact MTA for

guidance. **c) – Various 2021 Board Appointments & Deputy appointments – Board of Review Members** – Lesinski has spoken to all current members: Star Mead, Heather McDougall, Tom Zenz, Todd Baker-Alternate, they all wish to remain on. Motion by Bednarski-Lynch to appoint them to the Board for 2 more years. Supported by Loveland. Motion Carried. Zoning Board of Appeals – Chris Payne and Frank Seaburg’s seat are up, Seaburg would like to remain on board. Payne has not confirmed. Lesinski’s seat is open due to his Supervisor election and Nancy Prindle has moved from the community and her seat will need to be filled. She was currently on both the Zoning Board of Appeals and the Planning Commission. Lesinski has spoken to Marc Cuddie and he is interested in serving on the Zoning Board of Appeals. Brennan made motion to appoint Frank Seaburg to continue on the board and Marc Cuddie to fill the seat of Lesinski. Supported by Bednarski-Lynch. Motion Carried. Lesinski will continue to work on filling Prindles seat and re-confirm with Payne on his position. Planning Commission – Jere Hinkle’s seat is up for re-appointment. Nancy Prindle’s seat is now up also with her leaving the Township. In the past a posting was done for the open seats on the Commission and then interview process was done and the Supervisor would recommend for appointment from the interviews. A recording secretary position for the Planning Commission has been talked about, it was posted about a year ago and no one applied. Bednarski-Lynch would like to offer this position to someone within the office first and then post the job again if no one is interested. Motion by Bednarski-Lynch and supported by Brennan to appoint Hinkle to continue on the Planning Commission for 2 years. Motion Carried. Zenz made motion to appoint Gail Harris as Deputy Clerk for 4 more years – 11-20-20 to 11-20-24. Supported by Bednarski-Lynch. Motion Carried. Anna Loveland is stepping down as deputy. Loveland made motion to appoint Tammy Claussen as Deputy Treasurer for 4 years – 11-20-20 to 11-20-24, Supported by Bednarski-Lynch. Motion Carried. **d) Approval of 2021 Board Meeting, Work Sessions and Holiday Schedules** – Motion by Bray to approve the schedules as printed. Supported by Bednarski-Lynch. Motion Carried. Bray asked about the Trash Schedule, we will continue like we have done since April of this year and 4 tickets per year per resident. Zenz stated that the tickets are being printed. **e) – 2021 Board of Review Resolutions** – Motion by Zenz to offer resolutions for Board of Review to meet on Alternate Date in March, Residents to protest in writing to the board and authorize someone to appeal on behalf of property owner and Poverty Guidelines. Supported by Bednarski-Lynch. Roll Call Vote: Yeas – Zenz, Bednarski-Lynch, Bray, Loveland, Lesinski and Brennan. Nays – none. Absent – Butterfield. **f) – Napoleon Schools Resolution** – Motion by Zenz to enter into agreement by resolution with Napoleon Community Schools for collection of 2021 Summer taxes @ \$1.70 per parcel. Supported by Loveland. Motion Carried.

Fire Department Report: November report received and filed. 3 fireman had tested positive for Covid, all are doing ok. Zenz asked about possibly adopting a family for Christmas this year due to not being able to have the tradition breakfast with Santa and toy drive. Jones will look into this and get back with us.

Public Comment: Ruth McDaniels mining ordinance and Target Trucking. Grass Lake PTO working on families in need for Christmas. Joel Grimm – thanked the Township for the work we are doing and suggestion about the Salary Resolution that was a tie. Phil Kocher – suggestion of recording meetings and post on website. Rick Murphy – thank the board for what we do and certainly are not over paid. Would like to help with the Marijuana issues. John Lesinski thanked everyone for getting him through the first meeting.

Adjournment: Motion by Bray to adjourn the meeting at 8:43 pm, supported by Brennan. Motion carried.

Respectfully Submitted, Catherine N Zenz, Township Clerk