

APPROVED WORK SESSION MINUTES

November 5, 2013

The Grass Lake Charter Township Board met on Tuesday, November 5, 2013 at 8:30 for a work session. Board Members present: Stormont, Loveland, Adams, Hart, Zenz and Brennan. Absent: Lesinski. Also present: Assessor DeBoe.

The following items were discussed:

Working thru each department for the 2014 budget was first on agenda. Preliminary numbers were put in the budget. Adams left at 9:30.

Snow Plow Bid was opened from Cagney.

Security Cameras at park – in order to receive the grant money from the Insurance Company the cameras need to be installed. Stormont to get final figures together the Baseball League will pay their share and a decision about the balance to be paid will be discussed.

MTA Information on the upcoming convention in January was passed out to the Trustees.

The Townships 5 year Recreation Plan will expire in 2014. Region II's Grant Bauman will review and make any updates that are needed.

Doug Lammers, Zoning Administrator has applied for a grant to attend a Zoning Board of Appeals Certification Program.

Assessor DeBoe reported that the CPI will be 1.6% for 2014. She also passed out the changes to the MAAO Program for 2014. Tenneco MTT case – discussion on how to handle the case and whether to move forward with it. DeBoe asked about the process to get a dangerous building cleaned up ie: send letter, time frame for clean up, etc. Zenz and DeBoe will look at the Dangerous Building Ordinance and get back with the board. The Department will be taking the .shp files from GIS and exporting them to APEX for conversion @ .40 cent per parcel, they will then import them back to BSA as an attachment to each parcel. After reviewing the Forfeiture List from the County, DeBoe was wondering if there was something the Township should do to help these taxpayers out.

Discussion on the cleaning of the township office and hall.

Baseball Field Recognition List – Stormont asked Brennan to make sure Dave Adams, Sr name was added to the list.

Board of Review – Due to the resignation of James Howe from the board, a new member and alternative member need to be found. Stormont will be talking to Jeff Thompson about possibly taking a seat on the board.

A Partnership Committee Work Session between the school and governmental entities will be on Monday, January 27 at 6:00 at the Elementary School. Anyone can attend.

Fire Station Doors – the door issue is not resolved. Stormont was asked to send a letter to Page Hardware Supply and give them 30 days to respond as to what they plan to do to finish the project. The original check will be voided and then the board will make a decision on amount of payment to them based on the response to the letter.

Zenz passed out information for members to review about the Township acquiring a credit card.

Zenz asked for approval to update the Fund Balance Software user license to 2 users, this would also require a second Pervasive license. Zenz also asked for 2 new monitors for the Clerks Department and a quote was received for a new Ethernet switch to go with the new server and phone system. The current switch we have is outdated. The total cost for improvements would be \$1713.86.

Brennan moved to close work session at 12:35, seconded by Loveland.

Respectfully submitted,

Catherine Zenz, Clerk

James Stormont, Supervisor