

APPROVED WORK SESSION MEETING MINUTES

June 27, 2017

Board Members Present: Stormont, Lester, Brennan, Zenz, Bray and Lesinski. Absent: Loveland

Also Present: Assessor DeBoe and Zoning Administrator Lammers, Deputy Treasurer Loveland arrived at 8:10, Tammy Clausson.

Meeting called to order by Supervisor Stormont at 8:00 am.

Assessor – DeBoe let the board know that a resident was upset with fine that was imposed on him for the late filing of PTA, the board had set this policy and she is being consistent with applying the fee when necessary. She also had an issue with another resident concerning his homestead exemptions.

Kalmbach Road Cemetery – McDougall's, the Property owners to the south would like to purchase the property because they have already been maintaining the ground. After checking with the Township Attorney there is so many legalities that the easiest solution would be for them to be caretakers of the cemetery for \$1.00 per year. Stormont is waiting for an agreement drafted from the Attorney. The agreement would be re-visited if McDougall's were to sell their property.

Site Plan Review Fee language – The language proposed at the June board meeting looks acceptable to all members present.

RFP – Basketball Courts – the specs that Lester had prepared and presented to the board at the June board meeting looks ok to all present. Bid Notice will go in paper this week and on the Township website. Bids will be due by 4:00 pm July 24 and opened at July 25 Work Session, Board will consider potential bid's at August 8, 2017 Board Meeting.

Jere Hinkle Planning Commission Chairman joined the work session.

Open Air Business Amendment – Much discussion on the amended changes. Largest concern is the 300 foot set back requirement. The following Revision was made to Chapter 14 6.a: Heavy machinery and other processing equipment operation shall be reviewed with emphasis on the impact on existing sensitive noise receptors on adjacent properties. A minimum distance of 300 feet shall be provided between processing equipment operations and the locations of identified existing noise receptors. The board feels it is now ready to adopt.

Cedar Knoll Property – General consensus not to renew with Production Realty, the listing expires today. Stormont will contact them and also contact Phil Morgan from Good Earth and see if he would be interested in listing the property.

Sports-n-Trail Personnel job posting – copy of Buildings and Grounds Manager job description had been distributed. Zenz had questions and comments. After discussion board feels this needs to be two different positions: Manager and Maintenance. Patrick Morris was a name given that might be interested in doing the maintenance for a short term fix, Stormont will contact him and the pay would be \$13.75 and then contact Paul Lammers and the Village about a long term arrangement.

Treasurer – new hire – Deputy Loveland introduced Tammy Clausson. Loveland had spoken to all Trustees last week. Due to circumstances and obligations else where both himself and Deputy Loveland are not able to staff the office during all business hours so he wants to hire additional help so the office will be staffed at all times. Clausson has a business background and would probably be working 16 to 20 hours maximum a week.

Whistlestop Park agreement update – Stormont is updating the current agreement to include the entire property and buildings.

Sand Hill Estates – water extension – 2 quotes have been received from Jack Ripstra – the cost of the extension would not be covered totally under the current rates. Stormont will continue to work with Ripstra and Lester. A possible slight increase in connection fees could be a consideration.

Bed Liner for Gator – Lesinski had received two prices for a bed liner for the Gator, a rhino spray-on and hard plastic directly from John Deere.

Mel Parker Resolution – abandoned road – the road between his current lot #23 and lot #24 which he has just purchased has been abandoned by the Road Commission, the Township needs to pass a resolution stating we are ok with the abandonment and then follow up with Mr. Parker as to granting him or deeding him the property. Hopefully before the July Board Meeting.

Diabetes Prevention Program – currently the hall is being used on Wednesday mornings, for 2017 fall they would like the schedule to be Wednesday evenings from 5:30 to 6:30. Zenz feels that they need to fit into the schedule that the Township is open and not obligate office staff to stay late or come back to open the building for them. Stormont will contact the person to work out a hopeful different time.

Cost Estimate – handicap front door enclosure – Stormont has contacted Chris Payne to give an idea on what can possibly be done to make the north entryway handicap accessible. Idea of grant from State for Elections or have the Senior Center apply for grant are possibly ways to help pay for the expense.

Motion by Lesinski and supported by Brennan to adjourn at 10:07 am. Motion Carried.

Respectfully submitted, Catherine N Zenz, Township Clerk