

APPROVED WORK SESSION MEETING MINUTES
July 28, 2015

Board Members Present by Roll Call: Stormont, Hart, Lesinski, Brennan, Zenz and Loveland. Absent: Bray.

Also Present: Assessor DeBoe.

Bray was present by a conference call for the first hour.

Meeting called to order by Supervisor Stormont at 8:30 am.

Sewer Repair Policy Updates – Stormont brought Board up to date with the situation of the Grass Lake/Napoleon Sewer Common Fund. Pumps going bad, excessive non-routine bills, both lift stations are bad. Need to figure out how to proceed with collection of more money to cover the bond payments (5 years left to go). Increase rates and/or go into a maintenance agreement with Grass Lake Village. Common Fund Meeting with Umbaugh Associates on July 29, 2015, hopefully will have more information after this meeting.

Beneficiary Designation Form – Zenz passed out the form to the board members and Assessor DeBoe, they need to complete and return to Zenz to place in personal file.

Building Department Scanning – Zenz asked to proceed with scanning blueprints and applications to the parcel files. Automatic Imaging Company has given a cost per page for blueprints and the cost to merge them into the parcel. There was \$1,500.00 put into the budget for 2015. The board gave permission to move forward with current prints and work on past prints if necessary to see how much can be done for the money budgeted.

Lawn Mowing – Zenz presented a spreadsheet for comparison of last year's mowing cost to this year's. Zenz will update monthly and at some point a budget amendment will need to be done.

Security Cameras – Need invoice in order to turn into the Insurance Company for the grant money. Pole needs to be placed. Pole Barn Kit is at Menards waiting for pick-up, a field day is being planned to erect the building, most likely sometime after August 15.

Pump Soccer Fields - \$100.00 donation was given to Sports – n – Trails. The soccer field is in need of a pump in order to be able to adequately water the fields. Irish Hills Community Church has a 10 hp pump for sale for \$100.00 and just needs to be picked up. Stormont has purchased this pump with the donated money.

American Tooling Site Plan – Lesinski reported that the Planning Commission hopes American Tooling will make a move soon, by either extending or revising the approved site plan for the employee concrete parking lot.

Staffing Treasurer Office – Loveland would like to hire Carmelyn Loveland as a Township employee on an as needed basis for his office. He will keep Anna Loveland on as his Deputy who is only able to work ½ to 1 day a week.

Zenz asked the board to have Megan Videto help Deputy Gail Harris out with cemetery issues if needed during Zenz's absence.

Liability issues on Township ground, waiting for a response from Attorney Fahey. We have received a “Volunteer Activity Waiver” and “Waiver of Physical Damage or Injury” from the insurance company.

Security Camera – Stormont would like to look into applying for another grant from the insurance company to install a camera at the Township Office grounds.

Lesinski made motion to adjourn meeting at 10:20 am, supported by Hart. Motion Carried.

Respectfully submitted,

Catherine Zenz