

**APPROVED WORK SESSION MEETING MINUTES**  
**Grass Lake Charter Township Board**  
**January 23, 2018**

**Board Members Present by Roll Call:** Stormont, Lester, Brennan, Zenz, Butterfield, and Loveland.

**Absent:** Bray

**Also Present:** Assessor DeBoe, Fire Chief Jones, Zoning Administrator Lammers and Chris Little.

**Meeting** called to order by Supervisor Stormont at 8:09 am.

**Michigan Township Association Conference** – This year’s conference is April 24 – 26, anyone wanting to go needs to let Zenz know.

**Grass Lake Broadband** – Chris Little was present to explain what he is learning about bringing high speed internet into the Township. First steps are: 1) forming a committee of 5 people, 2) he will be the “Lead” person, 3) send mailer to current providers in the Township and 4) send survey to residents. He will be hosting another presentation at the Township Hall on January 25, 2018 at 6:00 pm. Board members asked questions but no action from board on this.

**Park Maintenance Position** – Correction to the job description prepared by Bray is now ready for posting. Complete description will be posted on the Township’s web page and available in the Township Office. A notice of the open position will be published in The Times-running for three weeks with Resume and letter of interest due back in office February 26, 2018. Interviews will follow the next week with anticipation of hiring for the position at the March 13, 2018 regular board meeting. Butterfield, Bray and Stormont will be part of the interview team.

**Cedar Knoll Property – update** – An offer has been received from Dakota Real Estate, LLC, this was forwarded to the Township Attorney for review.

**Public Participation – Policy & Procedure Review** – Board wants some correction to the agenda, Jones would like his report moved up in the agenda. Need to follow what is already adopted in the Policy and Procedure Manual and update any part to match what is currently being done. Stormont contacted MTA about what information can be given out to the public.

**Butterfield** left at 9:45 am.

**Sheriff hours reporting** – Joe DeBoe has had some concern with amount of calls Officer DeLand has responded to I-94 calls, Stormont has contacted the Jackson County Sheriff’s Office for clarification and also to see if he can be a “back-up or secondary unit”.

**Copier** – Zenz will sign papers to get copier ordered. This was approved in the 2018 budget.

**Fire Department Report** – Jones let the board know that the Jackson County Chiefs are working with Roe-Comm to get a grant to help in purchasing of the 3 million short fall of equipment that the County Commissioners hadn’t taken into consideration for the new radio system. Grass Lake Charter Townships share would be 10% of our needs, approximately \$4,600.00. Jones is checking into when the money would be needed as this was not put into the 2018 budget.

**Assessing Department** – DeBoe told board that another flyover will happen in 2019, not sure of the cost yet. This will update the GIS. Also Loveland and herself will be investigating when personal property goes delinquent to County after 5 years it can be wrote off by the County and no tax paid. This is typically in FaHoLo and Andover.

**Mass Re-zoning** – Lammers asked Boards thoughts on making an announcement in the paper and on the Township web-page as to why the Planning Commission is considering doing this throughout the Township. No issues at the moment but would like to prevent any problems in the future.

Motion by Loveland and supported by Lester to adjourn at 10:30 am. Motion Carried.

Respectfully submitted, Catherine N Zenz, Township Clerk