

APPROVED WORK SESSION MINUTES

April 28, 2015

The Grass Lake Charter Township Board met on Tuesday, April 28, 2015 for their monthly work session at the Township Conference Room. Meeting called to order at 8:10 am. by Stormont.

Board members present: Zenz, Stormont, Brennan and Lesinski. Hart arrived at 8:15 am, Loveland arrived at 8:20 am.

Also present: Assessor Deboe.

LED Sign at Fire Station – Looks like Fritz Advertising will be the best company to go with. Watch Fire is the brand of sign. We will look at the fund balance and budget items already budgeted for and brainstorm if there will be any other unbudgeted items that might come before the board so we decide if we make a budget amendment to purchase sign this year or wait until next year and budget at that time.

Planning Commission Meeting Attendance - Last meeting did not have a quorum. Lammers getting frustrated about the attendance and feels that nothing is getting done with the punch list that the Township Board put together for them. Stormont will talk to Chairman Hinkle and report back to the board at their May meeting. Lesinski will try and put some pressure on the Planning Commission Board at their next meeting to move forward in getting items completed.

Demo Permits – Sample Policy from Summit Township has been reviewed and used to model a policy for Grass Lake Charter Township. Zenz will make additional corrections and additions and have ready for the board for final adoption at their May Meeting.

Treasurer Office – Loveland asked if board should be made aware of major burns of prior approval or knowledge of the fire chief. It was suggested an email or call to the office by Chief Jones if he is aware of this ahead of time.

Andover REU's – Loveland and Zenz will verify the number of REU's in the park so the correct billing can be done. They will report back to the board the results.

Fund Balance – Stormont had prepared a Fund Balance spread sheet based on numbers received from the 2014 audit for restricted and unrestricted funds.

Capital Funds - Stormont presented a spread sheet showing all Fund Balances as of 3-1-15 which includes the 2015 budget.

Park Sign Updates – 2 signs at park are in need of names added to them. Lesinski and Brennan will report back to the board at their May meeting on the progress being made. The names are for person(s) that have donated labor and/or material in making improvements in the park.

Parking Lot – Lesinski asked about paving front yard to enable more parking at the Township.

Lesinski moved to adjourn the work session at 9:30 am, supported by Brennan. Motion carried.

Respectfully submitted, Catherine Zenz, Clerk