

APPROVED WORK SESSION MEETING MINUTES

April 25, 2017

Board Members Present: Stormont, Lester, Zenz, Bray and Lesinski. Absent: Brennan and Loveland

Also Present: Assessor DeBoe and Deputy Treasurer Loveland

Meeting called to order by Supervisor Stormont at 8:05 am.

Township/Village DPW contracts – Stormont has not met with Deboe from the Village as of yet for clarification. Lammers did bring into office the price that currently will be charged until Stormont and DeBoe meet.

Vacation Calculation Revisions – Stormont is still working on this. Zenz would like any changes to be complete before the final conversion of payroll into the BSA software is done.

Planner Consultant-Carlisle/Wortman – Lester would like comments from other Townships that have used Carlisle/Wortman for their consulting needs. Jack Ripstra also will be notified for any contacts that he might have for consultants. Region II would possibly do it but have not done many if any land mining extraction site plan reviews. General consensus is that a Planner is necessary for some projects. Stormont will make some calls and get back with the board.

Revised Escrow Resolution – much discussion on this issue. After reviewing the current Zoning Ordinance:Section 19.05, C and the current Township Fee Schedule the board feels no escrow schedule is necessary. We would just need to revise the current fee schedule to include the wording that is in Section 4.5.3 and place in other areas of concern that the Planning Commission would possibly feel a Planner would be necessary.

Publishing of Monthly Board Meeting Minutes – Bray along with Loveland, Lester and Brennan have had emails and questions from the public why the Township does not publish the minutes. Being Charter the synopsis is all that is required. Current cost for synopsis is approximately \$500.00 to \$600.00 a year. Estimate cost to publish full minutes would be \$1,600.00 a year. Also this would not include work session or any special meeting minutes. Board is to think about it and a decision will be made at the May regular meeting.

Seal Coating Township parking lot – Mid May would be the earliest this will be done.

Sports-n-Trail Sign – Matt David from Artvertise will be starting the repairs very soon. Bill Lester will be contacted for the use of his power washer.

2016 Financial Statement – Stormont told board members a copy of the audit was available for their review. Zenz will email the letter that was received from the Auditors to them.

Zenz gave the board an update of the progress with the new financial software conversion and a reminder of the Election on May 2.

Assessor DeBoe handed out the 2017 Equalization Report from the County and stated that the MTT Case for Grass Lake Golf Club, LLC has been stipulated. The official statement from the State has not come through as of today's meeting.

Motion by Lesinski and supported by Bray to adjourn at 9:25 am. Motion Carried.

Respectfully submitted, Catherine N Zenz, Township Clerk