

APPROVED MEETING MINUTES

September 8, 2015

The regular monthly meeting of the Grass Lake Charter Township Board was called to order on Tuesday, September 8, 2015 at 7:00 p.m. at the Township Hall by Supervisor Stormont.

Board Members Present by Roll Call: Bray, Hart, Loveland, Zenz, Stormont, Lesinski and Brennan.

Also Present: Assessor DeBoe, Fire Chief Jones and 2 public.

Pledge to Flag recited.

Agenda Additions/Approval: Lesinski moved to approve the agenda as presented. Supported by Bray. Motion carried.

Public Comment: none.

Minutes: Zenz noted that under a) Weed Resolution was not done properly, so corrections will be taken care of at tonight's meeting. Loveland made note of wrong spelling for Lesinski under New Business b). Lesinski made a motion to approve the August 11, 2015 Regular Board Meeting and August 25, 2015 Work Session minutes with corrections. Supported by Loveland. Motion carried.

Presentation of Bills: Hart made motion to pay General Fund Bills in the amount of \$ 42,082.20 and Fire Fund Bills in the amount of \$ 45,037.05. Supported by Bray. Roll Call Vote: Yeas – All. Motion Carried.

Treasurer's Report: Bray made motion to accept and file Treasurer's Report presented by Loveland. Supported by Zenz. Motion carried. Loveland noted that he went to the tax sale at Jackson County. The tax collection is going well, received the largest Mortgage Company payment last week.

Assessor Report: no official report, DeBoe asked the board if there was anything specific they wanted to see in a report. Bray would like to see the 20% parcel updates and any parcel changes made in the past month.

Zoning Administrator Report: filed report as presented.

Planning Commission Report: Planning Commission meets September 10, 2015 and they will be finalizing the survey necessary for the Master Plan update. If board members have any requests for the survey they need to have them to Lesinski by Thursday. From Lesinski's understanding American Tooling will be applying for a variance or extension to the paving of the employee parking lot.

Chief Building Official Report: accepted and file as printed.

Police Power Ordinance Enforcement Report: Stormont will ask Officer Deland for a report of inspections that he does.

Whistlestop Park Report: Hart stated that items for the silent auction for Heritage Day are being gathered. Looking into changing all lights to LED, discussion on the brick walkways on how to repair.

Recreation Board Report: Next meeting – September 16, 2015 @ 7:00. No official August Meeting. Bray mentioned that September 12, 2015 will be Soccer Work Day at the Park. Roof on Pavilion, painting, and basic clean-up around the fields. Signs will go up about camera in use, still having trouble with donuts being done on the fields.

Correspondence: none

Old Business: **a)** – Grass Lake Weed Assessment Resolution – 2nd revision – check was received for \$1,000.00 from the Grass Lake Village for their contribution for weed control. Zenz made a motion to revise the resolution for the “Special Assessment Roll for Grass Lake Aquatic Weed Control Special Assessment District” dated May 12, 2015 to add the four parcels and remove one parcel as highlighted on the Grass Lake Aquatic Weed Assessment-District No 1, 4-28-15, revision date 8-25-2015. This will replace the documents that were presented and signed at the August 11, 2015 Township Board Meeting. Supported by Lesinski. Discussion – Loveland questioned two parcels not being part of his 2015 tax base. After more discussion it was decided to table the issue and a special meeting will be scheduled for September 22, 2015 after the work session. Motion failed. DeBoe will look further into this and re-confirm the roll. **b)** – Agreement to Participate – update – Stormont wants the board to look at this agreement that was passed out at the August work session. **c)** – Grass Lake Police Power Ordinance Enforcement – policy – update – Stormont and Lammers will make revisions to the Municipal Ordinance Violations Bureau Ordinance and bring back to board, the board will then have to decide how to adopt it: Zoning Ordinance or Police Power Ordinance. **d)** – Sewer Maintenance – update – Plans are in the working with Grass Lake Village for a maintenance agreement for sewer lines throughout the Township. Discussions are happening on rate increases within the Grass Lake/Napoleon Sewer Common Fund for lift stations on Wolf Lake Road and Rexford Road and the concern for payment of the number of pumps being replaced on the system. **e)** – Police – Village/Township – update – October 6 at 8:00 am a meeting with Steve Bisard, Jackson County Sheriff’s Office will be at the Township Conference Room to discuss joint police service with Grass Lake Village. **f)** – American Tooling Center employee parking lot – update – this was covered under Planning Commission Report. **g)** – Zoning Ordinance Text Amendments – approval – Motion by Zenz to adopt the Zoning Ordinance Text Changes (Pud, Farm Buildings, Swimming Pools and Ag setbacks) as recommended from Grass Lake Charter Township Planning Commission and Jackson County Planning Commission. Supported by Lesinski. Motion Carried.

New Business: **a)** – Master Plan Community Survey – draft – Survey draft from Spring Arbor Township is good. Planning Commission will work on this at next meeting. **b)** – Outdoor Wood Boiler Ordinance – update – Bray found a question in Section 7, Lesinski will review this and bring to the September Work Session. This item will be put on the agenda for Special Meeting on September 22, 2015. **c)** – Park Maintenance-long term – update – Bray has not had a chance to work on this. Stormont wants everyone to look at the Buildings & Grounds Manager description he passed out. **d)** – West Parking Lot – grass seed – Stormont wants to seed the new parking lot west of ball field. Board would like him to look into cost of crushed concrete or asphalt, long term might be better for use of funds. Grass seed will be purchased to put out by road where trees were removed. **e)** – Lease of Lammers Property – Lammers have approached Stormont about the possibility of the Township leasing some of their land for a trail to come from the Village to the park for \$1,000.00 per year for two years with 1st option to purchase when ready to sell. After discussion Stormont will go back to Lammers with possibility of extending the lease 5 – 10 years. Board concerned if not able to acquire additional land to the west to have the trail be complete and if not able to have the funding available when ready to sell the land. **f)** – Budget Amendment – Lawn Mowing Bid – Motion by Zenz to amend 101-276.000-704.001 outside service/mowing by \$10,000.00 from General Fund Balance 101-000.000-390.000. Supported by Bray. Roll Call Vote – yeas all. Motion Carried.

Fire Department Report: August report received.

Old Business: **a)** – Apparatus floor is complete.

New Business: **a)** – MTA seminar in October, Jones would like himself and officers to attend.

Public Comment: Special thank you “kudos” from Joe DeBoe to the fire department for their help, speed and professionalism for a call over the weekend on a family member. Diane Deboe stated that the elevator at the Copernail passed State inspection and will be used for the first time on Heritage Day – September 12.

Adjournment: Motion by Lesinski to adjourn the meeting at 8:40 pm, seconded by Hart. Motion carried.

Respectfully Submitted, Catherine Zenz, Township Clerk