

## APPROVED MEETING MINUTES

October 13, 2015

The Grass Lake Charter Township Board met at 6:30 pm on October 13, 2015 with 2 officers from the Jackson County Sheriff's Office to discuss the possibility of police protection in the Township. Tom Nolte and Joe DeBoe from Grass Lake Village were also present.

The regular monthly meeting of the Grass Lake Charter Township Board was called to order on Tuesday, October 13, 2015 at 7:00 p.m. at the Township Hall by Supervisor Stormont.

**Board Members Present by Roll Call:** Bray, Hart, Loveland, Zenz, Stormont, Lesinski and Brennan.

**Also Present:** Assessor DeBoe, Zoning Administrator Lammers, Fire Chief Jones and 3 public.

**Pledge to Flag** recited.

**Agenda Additions/Approval:** Hart asked to put under New Business – d. fence for soccer fields at Sports-n-Trail Park. Lesinski moved to approve the agenda as presented with the addition . Supported by Bray. Motion carried.

**Public Comment:** none.

**Minutes:** Lesinski made a motion to approve the September 8, 2015 Regular Board Meeting, September 22, 2015 Work Session and September 22, 2015 and October 6, 2015 Special Meeting minutes. Supported by Hart. Motion carried.

**Presentation of Bills:** Brennan made motion to pay General Fund Bills in the amount of \$ 34,532.72 and Fire Fund Bills in the amount of \$ 8,477.69. Supported by Bray. Roll Call Vote: Yeas – All. Motion Carried.

**Treasurer's Report:** Hart made motion to accept and file Treasurer's Report presented by Loveland. Supported by Bray. Motion carried.

**Assessor Report:** no formal report, DeBoe reported that she and Ashley Fletcher had attended training last week. The 20% parcel update report is still being worked on and should be ready by next month's meeting.

**Zoning Administrator Report:** Zenz asked Lammers questions about the Right to Farm Act and our Zoning Ordinance. He is working with Stormont on this and they will decide if this goes to Planning Commission or if the Township Board will work on it. Lammers suggested possibly having to work with a Planner.

**Planning Commission Report:** Lesinski stated that Grant Bauman would like "real" pictures to put in the Master Plan Book.

**Chief Building Official Report:** accepted and file as printed. A chart of new home permits issued in 2015 was also attached.

**Police Power Ordinance Enforcement Report:** none.

**Whistlestop Park Report:** Hart stated that the silent auction brought in \$1,719.69. October 21 will be the last Farmers Market and Music in the Park starts at 5:00 with Kris Hitchcock performing at 5:30. There will also be a benefit dinner for the Pavilion.

**Recreation Board Report:** Next meeting – October 21, 2015 @ 7:00.

**Correspondence:** Bray and Brennan will try and go to the Traffic Summit for Jackson County on November 4, 2015 at Blackman Township Offices.

**Old Business:** **a)** – Park Maintenance-long term – update – Package being put together and a separate work session will be scheduled to discuss this. **b)** – Agreement to Participate – update – work on this at special work session with item a. **c)** – Grass Lake Police Power Ordinance – Wood Burner – Lesinski made motion to approve the final copy of “Outdoor Wood-Fired Hydronic Heater Ordinance” Supported by Bray. Roll Call Vote – yeas all. This ordinance will become effective 30 days after publication. **d)** – Grass Lake Village Sewer Maintenance – update – The Village Manager will be presenting the Village Council with a maintenance agreement to maintain the lines in the Township at their next meeting and then report back to the Township. **e)** – Police – Village/Township – update – discussion will continue on this. **f)** – American Tooling Center employee parking lot – update – they will be submitting plans for a revision to the existing Site Plan to the Planning Commission. **g)** – Lease of Lammers Property - update – nothing back from Lammers at this time. **h)** - West Parking Lot bids – received two, waiting for a third. **i)** – Community Planning Survey/Master Plan Revision – Planning Commission will review final document at meeting on the 15<sup>th</sup> and then will be ready to go out in tax bills, separate letters, website and survey monkey.

**New Business:** **a)** – Board process for hiring non-employees – Loveland made motion to pay Casie Hart for 10 hours of outside service work on playground structure at the Township Hall at a rate of \$10.00 per hour. Supported by Bray. Roll Call Vote – Yeas – Brennan, Stormont, Loveland, Hart and Bray. Nays – Zenz and Lesinski. **b)** – Wolf Lake Common Fund Installment loan – update – Common Fund will have meeting tomorrow to finalize bid package to be sent out to banks. **c)** – Ted Wheeler Thank you letter – Stormont will be doing this. **d)** – Fence on Soccer side at Sports-n-Trails Parks – Bray and Hart had looked the situation over and were trying to come up with a solution to help prevent or cut down the damage being done on the soccer fields. Hart stated that labor and material should be between \$600.00 to \$700.00. Bray made a motion to have Hart go ahead and install new fence, gate & fence post at the park not to exceed \$800.00 using money allocated to soccer in the Sports-n-Trail Fund. Supported by Lesinski. Motion carried. Hart stated that he would probably need help with this project and would have Casie Hart help. Bray made motion to have Casie Hart help with the project pending a W-9 form and all other information needed being filled out and filed in Clerks office. Supported by Lesinski. Motion Carried.

**Fire Department Report:** September report received. Some of the department has been to a training on narcan. The Department is now required to carry this and use on any calls received where heroin is involved. Fire Chief reported that himself and 3 of his officers would be attending an MTA one day conference in Frankenmuth. October 23 - fire prevention education at the station. The school will bus in kindergarten and 1<sup>st</sup> graders. October 31 – annual Halloween Open House.

**Old Business:** **a)** –.

**New Business:** **a)** –

**Public Comment:** Joe DeBoe wanted to express his thankfulness for the continued good working relationship with the Township. Loveland reported that October 20, 2015 will be the second round of County Tax Foreclosure. Loveland will be attending and will report back to the board on the outcome.

**Adjournment:** Motion by Lesinski to adjourn the meeting at 8:05 pm, seconded by Hart. Motion carried.

Respectfully Submitted, Catherine Zenz, Township Clerk