

APPROVED MEETING MINUTES

July 12, 2016

The regular monthly meeting of the Grass Lake Charter Township Board was called to order on Tuesday, July 12, 2016 at 7:00 p.m. at the Township Hall by Supervisor Stormont.

Board Members Present by Roll Call: Bray, Hart, Loveland, Zenz, Stormont, Lesinski and Brennan.

Also Present: Officer Deland, Jackson County Sheriff Office, Fire Chief Jones, Zoning Administrator Lammers and four public.

Pledge to Flag recited.

Agenda Additions/Approval: Loveland moved to approve the agenda as printed. Supported by Bray. Motion carried.

Public Comment: Karen Coffman, Jackson County Treasurer was present and wished to thank board for past support and asked for continued support as she is running for re-election in the upcoming election. Joe DeBoe expressed thanks to the board for their support towards the Traffic Jam-in, another successful year.

Minutes: Hart made a motion to approve the June 14, 2016 Regular Board Meeting, June 28, 2016 Work Session and Special Meeting minutes. Supported by Brennan. Motion carried.

Presentation of Bills: Hart made motion to pay General Fund Bills in the amount of \$ 67,137.07 and Fire Fund Bills in the amount of \$ 14,583.25. Supported by Lesinski. Roll Call Vote: Yeas – all. Motion Carried.

Treasurer's Report: Bray made motion to accept and file Treasurer's Report as presented by Loveland. Supported by Zenz. Motion carried.

County Sheriff Report: Report for June was filed as presented by Officer DeLand.

Assessor Report: Report was filed as prepared by DeBoe.

Zoning Administrator Report: report filed as presented by Lammers. Lammers gave the board an update on the Huhman case, he was in court on July 11 and continued progress is being made.

Planning Commission Report: Next meeting July 21, 2016. Continued work on rough draft Master Plan with the hopes of finalizing at this time. Concerns on future land map please submit to Stormont and Jere Hinkle, Planning Commission Chairman by July 21 meeting date.

Chief Building Official Report: accepted and filed as printed.

Whistlestop Park Report: Hart did not attend.

Recreation Board Report: Next meeting July 20 at 7:00.

Correspondence: Stormont gave board update on convenance of Camp Teetonkah to a non-profit or government entity before the end of 2016.

Old Business: a) – Cedar Knoll Property – select realtor – After reviewing information from Good Earth Real Estate, LLC and Production Realty, Bray made a motion that the Township enter into agreement

with Ben Latocki of Production Realty and that a descending commission rate of 2% after 6 months of listing be added to the listing agreement. Supported by Lesinski. Roll Call Vote: Yeas – all. Motion Carried.

b) – Consumers Energy bid – soccer field update – Stormont reported that Newkirk is still finishing up some items before Consumers can be called to do their part. **c) – Huhman property judgement** – discussed earlier in Zoning Administrator’s Report. **d) – Tree grant - \$2,000.00 x 2 plus labor Bob Hamel – Arbor Day Alliance** – Stormont reiterated that Bob Hamel is providing the \$2,000.00 match and also paying for labor to install the trees. He continues to work on type of trees to purchase. **e) – Parking Lot Signs – JDOT update** – Road Commission is making the signs and will give to Joe DeBoe when completed. **f) – Request for payment – update – Jackson County Parks** – Stormont has received no response from letter he sent earlier, he will attempt to make contact again. Grass Lake Village has agreed to help in 1/3 of the cost of tennis court repairs. **g) – East Cemetery Tree Removal – update** - The Rock Guys will be starting work at mid or end of next week. Zenz reported possibly a third tree will need to be removed. **h) – Sports & Trails basketball bids – update** - Stormont waiting for additional bids to come in before a decision can be made. **i) – Wolf Lake Lift Station – update** – new mixer on order, still having issues with Perceptive, funds are being held until issues get cleaned up. **j) – Wolf Lake Forest billing to Leoni DPW** – Loveland comparing numbers with report Zenz gave him in order to bill Leoni for reimbursement. Loveland also has sent a letter to the Wolf Lake Customers informing them that Leoni DPW does their repair work on sewer system. **k) – Recreation Department Job Description** – update – board members need to review. **l) – Master Plan Comments due by July 21 to Lammers** – these need to go to Stormont if any.

New Business: a) – Michigan Motor Vehicle Code Ordinance Adoption – Bray and Zenz have received calls from Jackson County Sheriff and Jackson County Courts, Bray will look into this and bring back information to the board for further discussion. **b) – L4029 approval** – Motion by Bray to approve the L-4029 prepared by Assessor DeBoe. Supported by Loveland. Roll Call Vote: Yeas – all. Motion Carried.

Fire Department Report: May report accepted as presented by Chief Jones. Jones also reported that the Medical First Responder Class held at the station had a 100% pass rate of the students. Grass Lake station is a satellite station of the Chelsea Station.

Old Business: a) –

New Business: a) – 1 Quote from Chris Payne Construction - Motion by Brennan to accept quote from Chris Payne Construction for repair of counter top in kitchen for \$ 2,350.00 with funds coming from line item 206-336.000-931.000. Supported by Bray. Roll Call Vote –yeas all. Motion Carried.

Public Comment: Karen Coffman stated that the Treasurer’s office has implemented a new service for dog licenses. Information being sent out in the mail and they are very excited for this new service. Joe DeBoe stated that Farmers Market will continue through October and music in park can be seen on Facebook. Jim Warbritton asked if the Township has a program or knows of one that would aid in transportation for seniors. We will look into this and let him know.

Adjournment: Motion by Lesinski to adjourn the meeting at 8:06 pm, seconded by Hart. Motion carried.

Respectfully Submitted, Catherine Zenz, Township Clerk