

APPROVED MEETING MINUTES

December 8, 2015

The regular monthly meeting of the Grass Lake Charter Township Board was called to order on Tuesday, December 8, 2015 at 7:00 p.m. at the Township Hall by Supervisor Stormont.

Board Members Present by Roll Call: Bray, Hart, Loveland, Zenz, Stormont, Lesinski and Brennan.

Also Present: Assessor DeBoe, Fire Chief Jones and 4 public.

Pledge to Flag recited.

Agenda Additions/Approval: Lesinski moved to approve the agenda as presented. Supported by Loveland. Motion carried.

Public Comment: Joe DeBoe really wants Township to consider 50% of shared service with the Village for police protection. Jennifer Keener also with DeBoe on police issue.

Minutes: Lesinski made a motion to approve the November 10, 2015 Regular Board Meeting, November 17 and December 1, 2015 Work Session and November 17, 2015 Special Meeting minutes. Supported by Bray. Motion carried.

Budget Amendments: Motion by Zenz to transfer \$5300.00 from Fund Balance account #101-000.000-390.000 to Cemetery – Outside Service – Mowing, account #101-276.000-704.001 and \$5465.18 from designated Fund Balance within Fund Balance account #101-000.000-390.000 to Parks and Recreation-Community Development account 101-770.000-930.003. Supported by Bray. Motion Carried.

Presentation of Bills: Hart made motion to pay General Fund Bills in the amount of \$ 61,472.88 and Fire Fund Bills in the amount of \$ 33,860.01 and authorization to pay any other bills that will come in before the end of the year. Supported by Brennan. Roll Call Vote: Yeas – All. Motion Carried.

Treasurer's Report: Zenz made motion to accept and file Treasurer's Report presented by Loveland. Supported by Bray. Motion carried.

Assessor Report: report accepted and filed as presented by DeBoe.

Zoning Administrator Report: report accepted and filed as printed.

Planning Commission Report: Lesinski stated that American Tooling revised site plan will be taken up at the January meeting of the commission.

Chief Building Official Report: accepted and file as printed. 17 new home permits were issued for 2015.

Police Power Ordinance Enforcement Report: none.

Whistlestop Park Report: balance sheet printed.

Recreation Board Report: no report.

Correspondence: Road Funding Information from Bret Roberts.

Old Business: **a)** – Grass Lake Village Sewer Maintenance Agreement – Owner, contractor & operator is to say Grass Lake Village and Grass Lake Charter Township accordingly. Will send back to Village to check on start date and then move forward with signing agreement. **b)** – Police – Village/Township – Stormont wants board to be prepared to make decision on amount to put into the 2016 budget. The contact with Jackson County Sheriff still needs to be discussed. **c)** – Lease of Lammers Property – update –

Lammers willing to go with a 2 year lease at \$1,000.00 per year. **d)** – West Parking Lot paving – (ice rink) If R-N-D Dirtworks is awarded the bid he would bring in dirt and level the area west of Township Building where the ice rink would potential go. Board would like to see the rink stay at the park where there is lighting. **e)** - Land Division Administrator appointment – no decision on this. **f)** – Pole Barn (24 x 24) on west parking area – update – Brennan made motion to tear down the 24 x 24 Pole Barn, supported by Bray. Stormont will contact Ted Wheeler. Aye vote 6, Loveland – nay. Motion carried. **g)** - Snow Plowing Contract – Village – Bray made motion to enter into agreement with the Village of Grass Lake for Seasonal Snow Plowing for 2015/2016 and 2016/2017 Season. Supported by Zenz. Motion Carried. **h)** - Installment Purchase Agreement with County National – update – final paperwork is being drafted, Rexford Road should be done by middle of December and Wolf Lake Road by middle of January. **i)** – Administrative Policy & Procedure – adopt proposed changes – Bray made motion to adopt Section 2 Payroll under Financial Matters and Entire Miscellaneous Personnel Matters from the Policy and Procedure Manual. Supported by Lesinski. Motion Carried.

New Business: **a)** – RFP – Cedar Knoll clean up proposal – Stormont handed out the RFP for cleanup of the property, would like Board to review and get back with comments or questions by December 10. This will be posted on web page and an ad in paper for anyone interested to pick up the complete RFP at the office, he also has some contractors that he will send the proposal to. **b)** – Amendment to Ordinance No. 04-03 – Final Adoption – Motion by Bray to approve final reading to Ordinance No. 15-02, this will be effective 30 days after publication. Supported by Loveland. Roll Call Vote – Yeas all. **c)** – Ice Rink – discussed in Old Business. **d)** – Base Fee – permit increase – Bray made motion to increase the base fee on all permits to \$40.00 effective immediately. Supported by Lesinski. Roll Call Vote – Yeas all. **e)** – 2016 Regular Meeting, Work Session, Holiday Schedules – Lesinski made motion to approve the 2016 schedules as presented. Supported by Hart. Motion carried. **f)** – Resolution Authorization for Board of Review Alternate Date – Offered by Zenz and supported by Hart. Roll Call Vote – Yeas all. **g)** – Resolution for residents to protest in writing – Offered by Zenz and supported by Lesinski. Roll Call Vote – Yeas all. **h)** – Resolution for Board of Review Poverty Guidelines - Offered by Zenz and supported by Hart. Roll Call Vote – Yeas all.

Fire Department Report: September report accepted as printed.

Old Business: **a)** – Social Media Policy – Bray has reviewed one and one that Jones presented in November, he will combine two and present back to the board for approval.

New Business: **a)** – Mutual Aid Agreement between Fire Departments – Lesinski made motion to adopt the Mutual Aid Agreement. Supported by Bray. Motion Carried. This is the one currently in force, just needed to update the paperwork.

Public Comment: Joe DeBoe made comments about our meeting being a formal meeting, upset with Loveland about how he addressed audience. J Keener taken back by the board's performance. D Keener apologized if offended anyone. Loveland apologize to audience and entire board.

Adjournment: Motion by Lesinski to adjourn the meeting at 8:11 pm, seconded by Hart. Motion carried.

Respectfully Submitted, Catherine Zenz, Township Clerk