

APPROVED MEETING MINUTES

December 13, 2016

The regular monthly meeting of the Grass Lake Charter Township Board was called to order on Tuesday, December 13, 2016 at 7:00 p.m. at the Township Hall by Supervisor Stormont.

Board Members Present by Roll Call: Bray, Loveland, Zenz, Stormont, Lesinski and Brennan. Absent: Lester

Also Present: Officer DeLand, Assessor DeBoe, Fire Chief Jones and three public.

Pledge to Flag recited.

Agenda Additions/Approval: Added J under New Business-Approval of Master Use Plan. Lesinski moved to approve the agenda with addition. Supported by Loveland. Motion carried.

Public Comment: none.

Minutes: Brennan made a motion to approve the November 10, 2016 Regular Board Meeting, November 22 & December 6, 2016 Work Session & November 30, 2016 Special Meeting minutes. Supported by Lesinski. Motion carried.

Presentation of Bills: Bray made motion to pay General Fund Bills in the amount of \$ 81,382.47 and Fire Fund Bills in the amount of \$ 47,401.16. Also from General Fund from November expenses \$2,544.91. Supported by Lesinski. Roll Call Vote: Yeas – Bray, Lesinski, Loveland, Zenz, Stormont and Brennan. Absent: Lester. Motion Carried.

Treasurer's Report: Bray made motion to accept and file Treasurer's Report as presented by Loveland. Supported by Zenz. Motion carried.

County Sheriff Report: Report for November was filed as presented.

Assessor Report: Report filed as prepared by Assessor DeBoe. She has prepared a more detailed report based on the board's request, she wants feedback to know whether too much information or if they want something more.

Zoning Administrator Report: report filed as prepared by Lammers.

Planning Commission Report: Lesinski reported working on text changes for the sign ordinance, should be complete by the first of year. He wanted to thank Jere Hinkle, Roger Memmer and Doug Lammers for their effort and work on completing the Master Use Plan. Next meeting December 15, 2016.

Chief Building Official Report: accepted and filed as printed.

Whistlestop Park Report: With Hart's term ended, we need to have a liaison from the Whistlestop to the Township Board, does not have to be a Township Board Member. Stormont will work on finding someone to fill this position.

Recreation Board Report: no report.

Correspondence: None.

Old Business: a) – no old business

New Business: a) – Fletcher acceptance into STC certification program – This is a 6 month program, with some Saturdays throughout the time going to Okemos, MI, at the end a test will be taking and if passed Ashley will be Michigan Certified Assessing Officer. **b) – Grass Lake Winterfest & Chili Cook-off Sponsorship** – Motion by Lesinski to contribute \$1,000.00 from the Community Contribution (101-101.000-880.020) for the 2017 Winterfest. Supported by Zenz. Motion Carried. **c) – Appointment of Deputies – Clerk and Treasurer** – Motion by Zenz to appoint Gail Harris as Deputy Clerk for the period of November 20, 2016 through November 20, 2020. Supported by Lesinski. Motion by Loveland to appoint Anna Loveland as Deputy Treasurer for the period of November 20, 2016 through November 20, 2020. Supported by Lesinski. Motions Carried. **d) – Appointment of other Miscellaneous Boards** – Stormont made motion to appoint Star Mead, Tom Zenz, Heather McDougall-regular members and Todd Baker – alternate member to the Board of Review for term January 1, 2017 through December 31, 2018. Supported by Lesinski. Motion Carried. The Planning Commission will have an open position and Stormont is working on filling this position. **e) – Change time of Township Board Meetings** – Motion by Bray to change the 2017 Regular Meeting start time to 6:30 pm. Supported by Lesinski. Motion Carried. **f) – Approval of 2017 Regular Meetings, Work Session, Holidays and Dump Schedule** – Motion by Bray to approve the schedules as prepared except with the time change of Regular Board Meetings. Supported by Brennan. Motion Carried. Need to make sure with future dump schedules that we don't schedule second Saturday in July as that is the Traffic-Jamin. **g) – Trustee per diem pay** – leave as salary and if absentee becomes an issue will re-visit at that time. **h) – Resolution for Residents to Protest in Writing to the Board of Review** – Resolution offered by Zenz and supported by Lesinski. Roll Call Vote: Yeas – Bray, Lesinski, Loveland, Zenz, Stormont and Brennan. Absent: Lester. Motion Carried. **i) – Resolution for Board of Review Poverty Guidelines** – Resolution offered by Zenz and supported by Lesinski. Roll Call Vote: Yeas – Bray, Lesinski, Loveland, Zenz, Stormont and Brennan. Absent: Lester. Motion Carried. **j) – Approval of Master Use Plan** – Lesinski offered Resolution for 2016 Edition of the Grass Lake Charter Township Master Plan. Supported by Bray. Roll Call Vote: Yeas – Bray, Lesinski, Loveland, Zenz, Stormont and Brennan. Absent: Lester. Motion Carried.

Fire Department Report: November report accepted as prepared by Chief Jones.

Old Business: a) – no old business

New Business: a) – no new business

Public Comment: Joe DeBoe question contribution to the Traffic-Jamin, he also thanked the board for our continued cooperation working with the Village. Officer DeLand also thanked the Township Board and the Fire Department for the great working relationship that has developed. Diane DeBoe stated that she had heard of a possibility of two new businesses coming into the area and one being a good fit for the Cedar Knoll Property. Tom Nolte was going to let the parties know of this availability.

Adjournment: Motion by Lesinski to adjourn the meeting at 8:00 pm, seconded by Bray. Motion carried.

Respectfully Submitted, Catherine Zenz, Township Clerk