

APPROVED MEETING MINUTES

April 12, 2016

The regular monthly meeting of the Grass Lake Charter Township Board was called to order on Tuesday, April 12, 2016 at 7:00 p.m. at the Township Hall by Supervisor Stormont.

Board Members Present by Roll Call: Hart, Loveland, Zenz, Stormont, Lesinski and Brennan. Absent – Bray.

Also Present: Diane DeBoe, Assessor, Officer Deland, Jackson County Sheriff Office, and Fire Chief Jones and two public

Pledge to Flag recited.

Agenda Additions/Approval: Lesinski moved to approve the agenda as presented. Supported by Hart. Motion carried.

Public Comment: Mel Parker, President of Little Pleasant Lake Association thanked the Township Board for our work in helping to get the assessments on the lake properties. They are seeing progress after the first year. They will be passing out literature to boaters using the lake to remind them to clean their boats before and after using the lake. He also wanted to thank the board for the clean-up of the Cedar Knoll Property.

Minutes: Hart made a motion to approve the March 10, 2016 Regular Board Meeting and March 22, 2016 Work Session minutes after correction in work session minutes: attendance should have Lesinski name and remove Brennan's name in the second time. Supported by Brennan. Motion carried.

Presentation of Bills: Loveland made motion to pay General Fund Bills in the amount of \$ 48,323.24 and Fire Fund Bills in the amount of \$ 19,120.97. Supported by Lesinski. Roll Call Vote: Yeas – Hart, Loveland, Zenz, Stormont, Lesinski and Brennan. Absent - Bray. Motion Carried.

Treasurer's Report: Loveland stated that the revenue sharing check received is the same as last year but he had notification that there would be a 3% increase this year, he will be monitoring this situation. Lesinski made motion to accept and file Treasurer's Report as presented by Loveland. Supported by Zenz. Motion carried.

County Sheriff Report: Report for March was filed as presented by Officer DeLand.

Assessor Report: report filed as prepared by DeBoe.

Zoning Administrator Report: report filed as prepared by Lammers.

Planning Commission Report: no report. Next meeting April 21, 2016. Jeri Hinkle and Roger Memmer will be meeting with Grant Bauman and going over the Master Plan.

Chief Building Official Report: accepted and filed as printed. Zenz presented a graph showing all new permits for the 1st quarter 2016.

Whistlestop Park Report: no meeting. Music in the park starts May 4 and is scheduled for the 1st and third Wednesdays. Farmers Market also starts May 4 and will be every Wednesday.

Recreation Board Report: Meeting April 20, 2016. Donated fertilizer for fields will be delivered at the end of this week.

Correspondence: Literature from State Board of Education about LGBTQ and May 3 Ballot to improve 911 services.

Old Business: **a)** – Cedar Knoll property clean up – update – Some leveling and balancing still needs to be done. Stormont showed some pictures on what site now looks like. An Appraisal will be done and then put on the market. **b)** – Sale of Pleasant Lake property – update – Motion by Hart to accept the offer of \$6,600.00 from Mel Parker for the lot the Township acquired from Jackson County through the tax sale. Supported by Brennan. Roll Call Vote: Yeas – Hart, Loveland, Zenz, Stormont, Lesinski and Brennan. Absent - Bray. Motion Carried. **c)** – Ordinance Violations – property injunctions – letter status – Certified letters were sent to Huhman and Lentz, they have 30 days to clean the property up and let the Township know the plan or a citation will be issued and then case goes to court. **d)** – Wolf Lake Road Lift Station – update – project should be finished as of today and hopefully up and running by the end of the week.

New Business: **a)** – Welcome to Grass Lake signage – Stormont presented a picture of what the sign would possibly look like. Decision of how many signs and where they would be placed needs to be made. Stormont will work with Village President DeBoe and report back to the board. **b)** – Audit 2015 follow-up – The audit is finished but it has been noted that there are some items that need to be cleaned up this year. **c)** – Payment plan – pump replacement – The Common Fund will be working up a payment plan when a pump needs to be replaced. **d)** – Enterprise Group membership dues – Stormont presented what the investment cost for the Township would be. Discussion of board was favorable for the Township to invest in the Enterprise Group. More will be decided at the April Work Session. **e)** – Safe Routes to School – update – there is great potential for grant money to help with improving existing sidewalks and constructing new ones. Stormont will keep us posted. **f)** – 5 Healthy Town Foundation/Michigan Fitness Foundation Award – 5 Healthy Town has been chosen to receive the 2016 Promoting Active Community Award. The presentation will be April 21 in Detroit. Stormont will be attending this. **g)** – Township East Parking Lot and Fire Station Parking Lot Bids – due April 25 – one bid has been received for Township Parking Lot as of today.

Fire Department Report: March report accepted as presented by Chief Jones.

Old Business: **a)** – none

New Business: **a)** – The Department will be burning at the Sports n Trail Park on Saturday, April 16. Trees have been marked with pink ribbons that are not to be burned.

Public Comment: none

Adjournment: Motion by Lesinski to adjourn the meeting at 8:05 pm, seconded by Hart. Motion carried.

Respectfully Submitted, Catherine Zenz, Township Clerk