

APPROVED MEETING MINUTES

April 11, 2017

The regular monthly meeting of the Grass Lake Charter Township Board was called to order on Tuesday, April 11, 2017 at 6:30 p.m. at the Township Hall by Supervisor Stormont.

Board Members Present by Roll Call: Bray, Lester, Loveland, Zenz, Stormont and Brennan. Absent: Lesinski

Also Present: Fire Chief Jones, Officer Rick DeLand, Assessor DeBoe, Zoning Administrator Lammers and 4 public.

Pledge to Flag recited.

Agenda Additions/Approval: Loveland moved to approve the agenda. Supported by Brennan. Motion carried.

Board Member Lesinski arrived at this time.

Public Comment: Wolverine Pipe Employees were present with a power point and literature about the pipe line and contact information if needed.

Minutes: Lesinski made a motion to approve the March 14, 2017 Regular Board Meeting and March 27, 2017 Work Session minutes. Supported by Bray. Motion carried.

Presentation of Bills: Bray made motion to pay General Fund Bills in the amount of \$ 54,593.65 and Fire Fund Bills in the amount of \$ 17,129.19. Supported by Brennan. Roll Call Vote: Yeas – All. Motion Carried.

Treasurer's Report: Bray made motion to accept and file Treasurer's Report as presented by Loveland. Supported by Lesinski. Motion carried.

County Sheriff Report: Report for March was filed as presented by Officer DeLand.

Assessor Report: Report filed as presented by Assessor DeBoe.

Zoning Administrator Report: report filed as presented by Lammers.

Planning Commission Report: Lesinski reported the next meeting is April 20, 2017. There will be a re-zoning request for Holiday Campground.

Chief Building Official Report: accepted and filed as printed.

Whistlestop Park Report: Joyce Sager is to provide a report to the board.

Recreation Board Report: April 19, 2017 next meeting date, long list of things to do in park will be presented.

Correspondence: None

Old Business: a) – Assessing Field Work Staff – Interviews were done by DeBoe, Fletcher, Stormont and Loveland. Motion by Zenz to hire Brittany Erskine and Vicki Hines under the recommendation of DeBoe on an as needed basis with no hour expectations for \$13.75 per hour. Supported by Loveland. Roll Call

Vote – Yeas All. Motion Carried. **b) – Wellness Grants – Basketball /Volleyball update-** Loveland attended class at convention about fundraising and grants. He wondered if a drawing of the finished project could be provided and put in paper or on web page in an approach for additional money to be raised so the project would be all funded before the actual construction starts. **c) - Merit Fiber Optic Internet – update** – Price would be around \$700.00 per month to have the service at the Township. This is way too expensive. **d) – Video Camera Township - update** – Stormont is still waiting for the quote from Tyco, he had received a call from them and was told it would be coming soon. **e) – Sports-n-Trail Utility Vehicle Bids** – 4 quotes were received ranging from \$7,110.00 to \$9,675.00. Motion by Bray to award the bid to Napoleon Lawn-n-Leisure for the John Deere TS for \$7,110.00. Supported by Brennan. Roll Call Vote – Yeas All. Motion Carried. **f) – Grass Lake Village DPW Contracts-labor rates** – Stormont is waiting to meet with Joe DeBoe to get clarifications of the March snowplowing bill and the fee schedule that was presented to the Township in March to be effective March 1, 2017. **g) – Vacation calculation revision – board member volunteers** – Stormont is still working on this, any help would be appreciated.

New Business: a) – Seal Coating bid – Township Parking Lot – Stormont received a quote from Belson Asphalt to reseal and re-stripe the Township Parking Lot (suggested to be done because of new asphalt last year) and repair cracks at the Fire Station Parking Lot. Motion by Bray to contract with Belson Asphalt to do crack repair at Fire Station for \$188.00, Sealcoat and Re-stripe Township Parking Lot for \$2,500.00. Supported by Lesinski. Roll Call Vote – Yeas All. Motion Carried. Funds will come out of Capital Improvement line item. **b) – Planner Consultant – Carlisle/Wortman Associates, Inc.** – Meeting was held with John Enos, Stormont, Zenz, Lammers and Jere Hinkle. Carlisle/Wortman would be interested in doing reviews for the Township. He suggested a possible Escrow Fee Schedule. It was suggested that maybe Region II would be interested in doing all projects. Lammers spoke to Region II and the hourly rate would be \$85.00 to \$90.00. Not sure if they would want to do all projects. No decision was made at this time as to a planner. **c) – Resolution – Escrow Schedule** – A resolution and fee schedule was presented to the board (fee schedule was from advise of John Enos), much discussion followed. It was decided that John Enos and Grant Bauman be asked to our next work session and explain the process they would use and for Enos to explain the purpose of the escrow fee schedule. The Board needs to be fair & equitable with both sides – applicant and Township Taxpayers.

Fire Department Report: March report accepted as prepared by Chief Jones.

Old Business: a) – Fire Department Administrative Policies - updates – Bray made motion to approve the policy changes as presented from Chief Jones with one correction on page 4, 7b. add: illegal or illicit drugs and remove prescribed inhaler & insulin permitted. Supported by Zenz. Motion Carried.

New Business: a) – nothing

Public Comment: Joel Grimm, Village resident and Village Council member introduced himself.

Adjournment: Motion by Lesinski to adjourn the meeting at 8:09 pm, seconded by Bray. Motion carried.

Respectfully Submitted, Catherine Zenz, Township Clerk