

APPROVED MEETING MINUTES
Grass Lake Charter Township Board
August 14, 2018

The regular monthly meeting of the Grass Lake Charter Township Board was called to order on Tuesday, August 14, 2018 at 6:30 p.m. at the Township Hall by Supervisor Stormont.

Board Members Present by Roll Call: Bray, Lester, Loveland, Zenz, Stormont, Butterfield and Brennan.

Also Present: Fire Chief Jones, Assessor DeBoe, Officer DeLand, Zoning Administrator Lammers, Village President DeBoe, Rod Walz- County Commissioner for District 2 and approximately 37 public.

Pledge to Flag recited.

Agenda Additions/Approval: Brennan moved to approve the agenda as presented. Supported by Loveland. Motion carried.

Public Comment: **Richard Murphy** – would like follow-up answers to requests before next board meetings, **Bobbi Harper** – status of Bohne Road gravel issue (re: letter turned in at July Board Meeting), **Frank Hasbrouck** – PA System for meetings.

Minutes: Bray noted correction to be made to July 24, 2018 Work Session Minutes-Motion for adjournment was by Bray and supported by Brennan. Bray made a motion to approve the July 10, 2018 Regular Board Meeting and July 24, 2018 Work Session Minutes with correction noted above. Supported by Loveland. Motion carried.

Presentation of Bills: Butterfield made motion to pay General Fund Bills in the amount of \$ 64,887.25 and Fire Fund Bills in the amount of \$ 21,556.44. Supported by Brennan. Roll Call Vote: Ayes – Butterfield, Brennan, Bray, Lester, Loveland, Zenz, Stormont. Motion Carried.

Treasurer's Report: Bray made motion to accept and file Treasurer's Report as presented by Loveland. Supported by Lester. Motion carried.

County Sheriff Report: report filed as prepared by Officer DeLand.

Assessor Report: Stormont wants board to review the assessing reform proposal and resolution so action can be taken. Report was filed as presented by Assessor DeBoe.

Zoning Administrator Report: Report was filed as prepared by Administrator Lammers.

Planning Commission Report: No July Meeting, next Meeting August 16, 2018.

Chief Building Official Report: Accepted and filed as printed.

Whistlestop Park Report: none.

Recreation Board Report: Next meeting is September 20, 2018. DEQ on-site meeting scheduled for August 28, 2018 due to a call of contaminated soil being placed. (soil was not contaminated) Soil was then spread when told not to so may be an additional violation.

Correspondence: Golf Carts on streets/roads. More discussion at future meetings.

Old Business: a) – Mt Hope Road Township property sale - update – Todd Lekander owner of Mugg & Bopps wants to proceed with purchase of Township property on Mt Hope Road, there are some issues to work on before sale can be complete. **b & c) – New township Office - update – WoodHill Group** - still working on this. It has been suggested to work with the WoodHill Group as financial advisors and help in guidance of the project. Possibly FEMA grant available for storm shelter.

New Business: a) – Recount – establish pay – The clerk’s office was notified by Jackson County Elections Director that Robert Kraft, candidate for Township Trustee has filed for a recount. Date has been set for Tuesday, August 28, 2018 at 8:00 am. Taxpayers of Grass Lake Charter Township will bear the cost of this recount, with approximate cost being \$494.00 to \$760.00, depending on time to do the recount and Jackson County Canvassers to verify the totals. Motion by Stormont to pay 6 certified workers \$50.00 each for 3 hours or less and each additional hour @ \$14.75 per hour. Supported by Butterfield. Roll Call Vote: Ayes – Stormont, Butterfield, Brennan, Bray, Lester, Loveland and Zenz. Motion Carried. **b) – August work session – date change** – due to the recount the August work session will be changed to Monday, August 27, 2018 at 8:00 am. **c) – Friends of GL resolution for charitable gaming license** – after reviewing the paperwork turned into the Township and looking deeper into the matter the board needs more information before they will consider passing the “Charitable Gaming Licenses” Resolution. **d) – Sandhill Estates water main bids** – Lester asked to abstain from voting on this issue as he has a business interest in the matter. Motion by Zenz to allow Lester to abstain from voting on the subject at matter. Supported by Brennan. Motion Carried. Motion by Loveland to accept Ripstra & Scheppelman, Inc’s recommendation of awarding the contract to RJT Construction Company in the amount of \$ 84,913.00 for the water main improvements. Supported by Bray. Roll Call Vote: Ayes – Loveland, Bray, Zenz, Stormont, Butterfield and Brennan. Abstain: Lester. Motion Carried. **e) – Draft Resolution – Administration Fee** – The board is to read over the resolution. State Law provides the imposition of a property tax administration fee of not more that 1% for administration fee to offset costs incurred in assessing property values, collection tax levies and in the review and appeal process. No action was taken at this time. **f) – Sports-n-Trails usage agreements – update** – Stormont wants to table and no agreements will be signed until all issues get resolved. Parks Coordinator from Hamburg Township needs to be contacted to inform of work session time change. **g) – Small, Medium & Large Solar Energy System Ordinance – review** - The Planning Commission will re-visit the amended copy at the August meeting, a Public Hearing will be held once they are satisfied with revisions. **h) – Point-n-Pay (credit card payments) –** Motion by Zenz for Loveland to proceed looking into adding the Utility Billing Program and Building Department to be able to make payments by credit card. Supported by Loveland. Motion Carried. There would be a 3% fee with a minimum of \$2.00 for each transaction. **i) – Norvell Road Construction** – DEQ has approved the wetland issue and has issued a permit. Being this late in season the construction will not begin until 2019, but the entire road will be done at that time. This is paid for by Federal monies. Rod Walz – County Commissioner explained the process and information that he had on the matter. **j) – Bohne Road agreement follow-up** – Meeting has been scheduled for the week of August 20 with Mr. Burrell from Target Trucking and Zoning Administrator Lammers. Audience wanted a number to call – 522-8601 was the number given for Target Trucking. **k) – Heritage Day Contribution** – Motion by Stormont to contribute \$500.00 each to Coe House Museum, Military Museum and Lost Railway Museum from the budgeted Community Contribution line item. Supported by Lester. Motion Carried.

Fire Department Report: July report accepted as prepared by Chief Jones. **Old Business: none.**

New Business: none.

Public Comment: Mark Foeller – question where money for Heritage Day contribution is. **Marilyn O’Leary** – question about Draft Resolution-Administration Fee and how would new Township Hall get paid for. **Sally Hoskin** – need to use PA System, need for Tornado Siren Warning to be heard passed Grass Lake Road instead of money spent on a storm shelter. **Carl Wells** – 517-522-8601 with answering machine for Target Trucking.

Adjournment: Motion by Bray to adjourn the meeting at 7:25 pm, supported by Brennan. Motion Carried.

Respectfully Submitted, Catherine Zenz, Township Clerk