

APPROVED MEETING MINUTES

December 10, 2013

Budget Hearing Meeting was called to order at 6:34 p.m. Board Members present: Stormont, Zenz, Adams, Hart, Lesinski and Brennan. Also present: Assessor DeBoe. Loveland arrived at 6:40 p.m. Discussion of proposed 2014 budget figures. Motion for adjournment by Loveland at 7:20 pm, supported by Lesinski. Motion carried.

The regular meeting of the Grass Lake Charter Township Board was called to order on Tuesday, December 10, 2013 at 7:30 p.m. at the Township Hall.

Board Members Present: Adams, Hart, Loveland, Zenz, Stormont, Lesinski and Brennan. Also present: Assessor DeBoe and members of the Local Boy Scouts and their parents.

Pledge to Flag recited.

Agenda Additions/Approval: Correction to Agenda, under New Business Adoption of Weed Control Budget needs to be added to b. Lesinski moved to approve the agenda with above addition, supported by Hart. Motion carried.

Public Comment: Paul Good, Scout Master of the Local Boy Scouts affiliated with the Federated Church introduced himself and some of the boys and their parents, the boys are working on their Merit Badge which is part of the Eagle Scout requirement. They will be contacting some board members to set up a time to talk at their meeting.

Minutes: Loveland moved to approve the November 12 Regular Board Meeting and November 20 Work Session and Special Meeting as printed supported by Lesinski. Motion carried.

Presentation of Bills: Lesinski made motion to pay General Fund Bills in the amount of \$52,029.46 and Fire Fund Bills in the amount of \$15,650.62. Supported by Loveland. Roll Call: Yeas – Adams, Hart, Loveland, Zenz, Stormont, Lesinski and Brennan.

Treasurer's Report: Hart made motion to accept and file the report as presented. Supported by Zenz. Motion carried.

Assessor Report: Assessor DeBoe went over her report, good information coming from her department.

Zoning Ordinance Report: accepted report prepared by Administrator Lammers.

Planning Commission Report: Lesinski stated the Planning Commission will meet on January 30, 2014 at 7:00 p.m.

Whistlestop Park Report: Decorating Party to get Depot ready for Holidays, Hart looking into who is getting bids for the new windows in the Depot.

Recreation Board Report: Stormont went over report and explained some work the boys scouts could help with at the park, report filed.

Correspondence: none

Old Business: a) - Tennis Court re-repair – cracks that were filled in August are no good, the job was not done correctly, Stormont and Brennan working on the situation, receiving no answers from McKearney

Asphalt & Sealing who did the job. **b)** – Security Camera WiFi Status – Stormont contacted IT Right, he is working with Frontier and WOW to get a Live stream broadcast, this will enable the Township to see activity at the Township. Loveland questioned if we would be receiving an invoice from Tyco Intergrated Security for the balance of cameras, Stormont will look into this and contact the Summer Youth League as a reminder of the balance due from them. **c)** – Township Credit Card Status – Zenz still working on this, should have ready for the January Meeting. **d)** – Zoning & Planning request new form status – Zenz working with Lammers on this form, this should be ready for review at the next Board Meeting.

New Business: **a)** – Cemetery Endowment Fund Transfer – Zenz moved to close out and transfer \$9890.00 from Cemetery Endowment Fund to General Savings to offset part of the expense of driveway repairs in the cemetery department for the 2014 fiscal year. Supported by Lesinski. Motion carried. **b)** – Adoption of 2014 Budget – Motion by Loveland to adopt the 2014 budget by Department bottom line as presented, supported by Hart. Roll Call – Yeas all. (see attached revenue and expenditure sheets) Motion by Stormont to adopt the 2014 Aquatic Weed Control Fund as presented, supported by Zenz. Motion carried. (see attached sheet) **c)** – Cemetery RFP – roads improvement – Stormont passed out the draft bid. Some changes were suggested: sealed bids and recycled fine asphalt, corrections will be made and bids sent out. **d)** – Township Board timeline for Zoning & Planning Commission – Lesinski will contact Jere Hinkle to work on this. **e)** – Administrative Plan Review – Motion by Zenz to establish a \$100.00 Administrative Plan Review fee effective immediately, supported by Loveland. Motion carried. **f)** – Zoning Board of Appeals appointment – Motion by Stormont to re-appoint Chris Payne for board member on Zoning Board of Appeals, supported by Hart. Motion carried. **g)** – Board of Review Resolutions – Stormont moved to approve 3 resolutions presented for the 2014 Board of Review, supported by Loveland. Motion carried. **h)** – Motion by Zenz to approve the 2014 Regular Board Meeting and Work Session meetings with corrections and the Holiday schedule, the regular board meetings in 2014 will begin at 7:00 p.m. , supported by Adams. Motion carried. **i)** – Stormont presented a road maintenance financial analysis, Jackson County Department of Transportation will be in attendance at our January 28, 2014 work session. **j)** – December 18, 2013 at 12:00 has been scheduled for a Christmas Luncheon.

Fire Department Report: accepted printed report prepared by Chief Jones. Certified letter to Page Hardware was received and no response from them in 30 days, so this matter is considered closed and new bids will be prepared in the spring to complete the job. Application for a new hire was received but Hart moved to table any action on it until the January Meeting so Chief Jones can be in attendance. Supported by Loveland, Motion carried.

Chief Building Official Report: accepted as printed.

Hearing Officer Report: none

Police Power Ordinance Enforcement Report: none

Public Comment: Coppernails new windows are to be installed on December 11, 2013 and the Pharmacy will be opening up the building next to them.

Adjournment: Motion by Lesinski to adjourn the meeting at 8:25 pm, seconded by Hart. Motion carried.

Respectfully Submitted, Catherine Zenz, Township Clerk