

APPROVED MEETING MINUTES

March 11, 2014

The regular monthly meeting of the Grass Lake Charter Township Board was called to order on Tuesday, March 11, 2014 at 7:00 p.m. at the Township Hall.

Board Members Present by Roll Call: Hart, Loveland, Zenz, Stormont and Brennan. Absent: Lesinski. Adams arrived at 7:15 p.m. Also present: Fire Chief Jones, Assessor DeBoe, Zoning Administrator Lammers and 6 public.

Pledge to Flag recited.

Agenda Additions/Approval: New Business – g. Front Door Replacement h. Garage Doors-new pole barn and shed. Hart moved to approve the agenda with additions supported by Brennan. Motion carried.

Public Comment: none

Minutes: Loveland moved to approve the February 11, 2014 Regular Board Meeting minutes and February 25, 2014 work session and special meeting minutes. Supported by Hart. Motion carried.

Presentation of Bills: Hart made motion to pay General Fund Bills in the amount of \$34,457.40 and Fire Fund Bills in the amount of \$14,947.87. Supported by Brennan. Roll Call: Yeas – Hart, Loveland, Zenz, Stormont and Brennan. Absent: Adams and Lesinski.

Treasurer's Report: Zenz made motion to accept and file the report as presented. Supported by Hart. Motion carried.

Assessor Report: First session of Board of Review had light attendance, second day will be March 13 with final closing on March 25, 2014.

Zoning Ordinance Report: accepted report prepared by Administrator Lammers. Lammers spoke of American Tooling addition and preliminary site plan review for Tenneco.

Planning Commission Report: none.

Whistlestop Park Report: Hart did not attend February meeting.

Recreation Board Report: Finish 2 fields at Township Park, Foul poles at new softball field, adjust sprinklers for more infield coverage. Vacancies on the board, replacements are being looked for.

Correspondence: Stormont wrote letter of support for Allegiance Hospital and University of Michigan Hospital merger taking place this June or July, received a thank you letter for support.

Old Business: **a)** – Disposing of items on new Township Property – TR6 car worth about \$100.00 specifically the hard top. Hart made motion to have Ed Eisner clean everything up ie: lumber, trash, lean-to, small shed, fence, loft. Supported by Brennan, motion carried. **b)** – Road Maintenance project update – Road Commission will have a report to the board late spring or early summer 2014 with road conditions and an estimate of the cost of repairs. **c)** – LDFA Update – Need to create project list for the Development plan in order to capture taxes. **d)** – Cemetery Road bids due April 17 – 2 bids already

received, will open bids at April 22 work session. **e)** – Business Expo – signup sheet – Need volunteers to man the booth during the expo.

New Business: **a)** – Planning Commission Project List – Zoning Administrator Lammers had prepared a list of items that need consideration for adoption or amending in the current Zoning Ordinance Book. Lammers will email PC members to attend a joint meeting on April 8 at 6:30 with the Township Board. **b)** – LED light conversion estimates – Motion by Stormont and supported by Adams to move forward with Consumers Energy Rebate program for new LED lighting and accept proposal from Hirst Electric for total of \$4,887.65 to install new lights. This will be at Township Hall, Sports & Trails Park and Fire Station, this will be paid from Capital outlay funds. Roll call vote: Yeas – Adams, Hart, Loveland, Zenz, Stormont and Brennan. Absent: Lesinski. Motion carried. **c)** – Tennis Court/DNR update – tabled until more research and study can be done on the maintenance of the court. **d)** – Small Town Design Initiative update – 3 public meetings were held – final plans are in place. **e)** – Notary Public – Stormont made motion to approve the cost of \$108.95 for applying for Notary Public for Zenz. Supported by Brennan. Motion carried. **f)** – FOIA Coordinator/Policy/New fee schedule – Motion by Hart to appoint Zenz as FOIA Coordinator and to accept new policy and fee schedule as prepared. Supported by Loveland. Motion carried. **g)** – Front Door Replacement – Motion by Brennan and supported by Adams to accept the estimate from Chris Payne Construction, LLC for \$3,500.00 to repair and replace front door and opening. Roll Call Vote – Yeas: Adams, Hart, Zenz, Stormont and Brennan. Nays – Loveland. Absent: Lesinski. **h)** – Garage Doors – Hart would like to look into purchasing 2 garage doors from a Consumers Auction next week for the shed currently at the Township Hall and the Pole Barn on the Mortimer Property. Tabled by Stormont and supported by Zenz. Motion carried.

Fire Department Report: accepted printed report as prepared by Chief Jones. Jason Vlack will be completing Firefighter I & II classes. David Sherwood – Cadet will be certified from the Career Center for Firefighter I & II class, he will just need his medical certification. Letter from officers that just completed the Fire Officers class.

Chief Building Official Report: accepted as printed.

Hearing Officer Report: none

Police Power Ordinance Enforcement Report: none

Public Comment:

Adjournment: Motion by Zenz to adjourn the meeting at 8:30 pm, seconded by Hart. Motion carried.

Respectfully Submitted, Catherine Zenz, Township Clerk