

APPROVED MEETING MINUTES

March 10, 2015

The regular monthly meeting of the Grass Lake Charter Township Board was called to order on Tuesday, March 10, 2015 at 7:00 p.m. at the Township Hall by Supervisor Stormont.

Board Members Present by Roll Call: Bray, Hart, Loveland, Zenz, Stormont, Lesinski and Brennan. Also present: Fire Chief Jones and 3 public.

Pledge to Flag recited.

Agenda Additions/Approval: Lesinski moved to approve the agenda as presented. Supported by Hart. Motion carried.

Public Comment: none

Minutes: Bray moved to approve the February 10, 2015 Regular Board Meeting, February 24, 2015 Work Session and March 5, 2015 Special Meeting minutes. Supported by Lesinski. Motion carried.

Presentation of Bills: Hart made motion to pay General Fund Bills in the amount of \$30,526.23 and Fire Fund Bills in the amount of \$14,237.73. Supported by Lesinski. Roll Call: Yeas – Bray, Hart, Loveland, Zenz, Stormont, Lesinski and Brennan.

Treasurer's Report: Zenz made motion to accept and file Treasurer's Report presented by Loveland. Supported by Bray. Motion carried.

Assessor Report: no report, but Board of Review started today with a very low turnout.

Zoning Ordinance Report: filed report as presented.

Planning Commission Report: Chairman Jere Hinkle had prepared a report of 2014 activity. Lesinski reported the commission will be meeting on March 19.

Chief Building Official Report: accepted as printed.

Police Power Ordinance Enforcement Report: none.

Whistlestop Park Report: no meeting was held. Joe DeBoe stated that Music in the Park schedule can be found on the Chambers website.

Recreation Board Report: no meeting was held. Tony Vigo was present to explain the purpose of a new storage building at Willis Road Park and present the proposal and drawing. The one that is currently there would be moved to the Township Grounds to be used with the fields here. The building would be erected with donated money with the Townships approval.

Correspondence: Chamber After Hour March 12; American Tower sublease of Ground Lease at 955 Willis Road; Autism, ADHA, Learning Disabilities Program – March 23.

Old Business: **a)** – Cemetery Lawn Mowing Bid – Stormont made a motion to award bid to R-N-D Dirtworks for the 2015 Cemetery Mowing Season for a price of \$33,900.00 with cost for grave restoration to be \$150.00 per occurrence. Supported by Loveland. Roll Call vote – yes all. **b)** – Sports-n-Trails Building Quote - Stormont made a motion for Grass Lake Summer Youth League to move forward with plans of storage building for a cost of \$19,600.00 and move existing building to the Township Fields. Supported by Lesinski. Roll Call vote – yes all. **c)** – Sewer Tap Fees – update – Motion by Zenz to increase sewer and water tab fees for short side to \$ 700.00 and long side to \$ 1300.00 plus cost of

materials additional being billed to the applicant after cost is known. Supported by Loveland. Motion Carried. **d)** – Village Line debt fee re-allocation – Stormont made a motion to re-allocate the \$2.00 debt fee per REU per month currently being collected on the Grass Lake line to repair and maintenance. Supported by Hart. Motion Carried. **e)** - Grass Lake Senior Center – update – Stormont reported that plans are moving forward with a soft opening on March 24 and the official opening on April 23. Storage Room has been made available for their materials. **f)** – 5 year Recreation Plan dates – a schedule was presented with upcoming dates. **g)** – Grass Lake Weed Assessment District date – Public Hearing date has been set for April 28, 2015. **h)** – Kitchen Quote – a plan was presented with estimate from Chris Payne Construction for upgrades to the kitchen room. The board had suggestions for some changes so would like an updated plan with price adjustment before the March work session.

New Business: **a)** – Township Record Retention method – Zenz would like the board to look into ways for storage of records that are required to be kept permanently. **b)** – Stormont made a motion to allow the Department of Aging to use the Township Hall for teaching seniors and disabled people how to strengthen themselves to avoid the perils of falling. Supported by Lesinski. Motion Carried. The dates will be April 1, 8, 15, 22, 29 and May 13, 20, 27 from 10:00 am to 12:00 noon. **c)** – Aerial Fly over – GIS – Lesinski made motion to sign “Letter of Intent” for participation in the 2015 Jackson County Aerial Imagery Acquisition Project. Supported by Loveland. Motion Carried. **d)** – Cemetery Charges – update – Motion by Hart to charge for burial of cremains when a urn vault is required for Township Residents - \$200.00 and Non-Township Residents - \$250.00. Supported by Zenz. Motion Carried. **e)** – Work Session Dates – The March Work Session date will be changed to March 25, 2015. **f)** – Demolition Permit Requirements – a check sheet was received from Joe Smith, Building Inspector on requirements before a Demo Permit can be issued. Zenz would like members to review and discuss at the work session so a plan can be put into place.

Fire Department Report: accepted reported as presented by Chief Jones.

Old Business: **a)** – LED sign – Bray has taken several pictures around the area and given the dimensions so a comparison can be made with the quote received from Fritz Advertising. Lots of discussion and one concern is if the sign would meet the Townships Sign Ordinance and the availability of funding. Stormont made a motion that we continue to pursue the electronic sign at fire station when the funds are available. Support by Brennan. By voice vote - Aye – Bray, Hart, Zenz, Stormont, Lesinski and Brennan. Nay – Loveland. Motion carried. **b)** – Apparatus Floor bid – Greg has a call in to Chris of Ohio/Michigan Concrete Sawing and Drilling to discuss the scope of work, time frame involved and when work could get started. He will report back to board so final approval can be made.

New Business: none

Public Comment: none

Adjournment: Motion by Lesinski to adjourn the meeting at 8:40 pm, seconded by Hart. Motion carried.

Respectfully Submitted, Catherine Zenz, Township Clerk