

## APPROVED MEETING MINUTES

January 14, 2014

The regular meeting of the Grass Lake Charter Township Board was called to order on Tuesday, January 14, 2014 at 7:00 p.m. at the Township Hall.

**Board Members Present by Roll Call:** Hart, Loveland, Zenz, Stormont, Lesinski and Brennan. Absent: Adams. Also present: Assessor DeBoe, Zoning Administrator Lammers, Fire Chief Jones, Commissioner Lutchka and 3 public.

**Pledge to Flag** recited.

**Agenda Additions/Approval:** Addition to Agenda, under New Business c – Appoint Alternate to Board of Review. Lesinski moved to approve the agenda with above addition, supported by Zenz. Motion carried.

**Public Comment:** Commissioner Lutchka told of new Park Director – Scott Robbins, the County's IT Director has retired looking for replacement. Also new program introduced from the Sheriff's office – Video visitation.

**Minutes:** Hart moved to approve the December 10, 2013 Regular Board Meeting and December 10, 2013 Budget Hearing as printed supported by Lesinski. Motion carried.

**Presentation of Bills:** Lesinski made motion to pay General Fund Bills in the amount of \$32,945.09 and Fire Fund Bills in the amount of \$11,273.27. Supported by Zenz. Roll Call: Yeas – Hart, Loveland, Zenz, Stormont, Lesinski and Brennan. Absent – Adams.

**Treasurer's Report:** Lesinski made motion to accept and file the report as presented. Supported by Hart. Motion carried.

**Assessor Report:** Assessor DeBoe went over her report, she will contact Attorney Fahey to get an explanation to what charges he has occurred for Tenneco and report back to the monthly work session.

**Zoning Ordinance Report:** accepted report prepared by Administrator Lammers.

**Planning Commission Report:** Lesinski stated the Planning Commission will meet on January 30, 2014 at 7:00 p.m.

**Whistlestop Park Report:** No December or January meeting.

**Recreation Board Report:** No December or January meeting.

**Correspondence:** none

**Old Business:** **a)** – Zoning Text Amendment allowing backyard chickens – Motion by Hart to approve the revisions proposed by Jackson County Planning Commission, seconded by Brennan. Motion carried. **b)** - Township Board timeline for Zoning & Planning Commission – cost estimate received from Region 2 for updating Master Plan, Stormont moved to table until January work session so funds available can be reviewed. **c)** – Zoning & Planning request new form update – Zenz working with Lammers. **d)** – Township Credit Card Update – Zenz presented credit card use policy and explanation of 3<sup>rd</sup> party company used through County National Bank for this service. Zenz offered Resolution #R-01-14 Grass Lake Charter

Township Credit Card Use supported by Loveland. Roll Call vote – AYE: Hart, Loveland, Zenz, Stormont, Lesinski, Brennan. Absent: Adams. **e)** – WiFi Status at Sports & Trails – Stormont stated too expensive at this time. **f)** – Cemetery Road RFP update – Stormont presented Request for Proposal with updates and corrections, Loveland wants “sealed” to be added on first line of bid and “Accepting sealed bid” removed from under Description of work to be performed. Stormont will make corrections and then get put on website.

**New Business: a)** – Township purchase of Mortimer Property – Sales agreement has been signed with Victoria Mortimer, Motion by Hart to purchase the property from Mortimer at a cost of \$39,485.35 and to have a plaque made in memory of David & Betsy Mortimer. A Real Property Transfer Agreement was entered into with the Township and Clarence E Sager to release easement to the property and a waterfront parcel. Seconded by Lesinski, Motion carried. **b)** – Amendment to Building Ordinance 01-04 – Lesinski made motion to accept the updated revisions as presented, seconded by Zenz. Roll call – ayes all. **c)** – Alternate Appointment to Board of Review – Stormont made motion to appoint Star Mead as an alternate to the Board of Review, seconded by Hart. Motion carried.

**Fire Department Report:** accepted printed report as prepared by Chief Jones. Application for a new hire - Loveland made a motion to accept the application of Christopher Welser as a new member of the Department, seconded by Lesinski. Motion carried.

**Chief Building Official Report:** accepted as printed.

**Hearing Officer Report:** none

**Police Power Ordinance Enforcement Report:** none

**Public Comment:**

**Adjournment:** Motion by Lesinski to adjourn the meeting at 8:03 pm, seconded by Hart. Motion carried.

Respectfully Submitted, Catherine Zenz, Township Clerk