

APPROVED MEETING MINUTES

December 9, 2014

2015 Budget Hearing was called to order at 6:50 p.m. by Supervisor Stormont. All Board members present, with no public in attendance. Board members had no questions about the 2015 Budget as prepared. Lesinski moved to close the Public Hearing at 6:52 p.m. Supported by Hart. Motion carried.

The regular monthly meeting of the Grass Lake Charter Township Board was called to order on Tuesday, December 9, 2014 at 7:00 p.m. at the Township Hall by Supervisor Stormont.

Board Members Present by Roll Call: Bray, Hart, Loveland, Zenz, Stormont, Lesinski and Brennan. Also present: Fire Chief Jones, Assessor DeBoe, County Commissioner Lutchka and 1 public.

Pledge to Flag recited.

Agenda Additions/Approval: Loveland moved to approve the agenda as presented. Supported by Lesinski. Motion carried.

Public Comment: Joe DeBoe introduced himself as the new Grass Lake Village President and is looking forward to continued collaboration with the Township.

Minutes: Lesinski moved to approve the November 11, 2014 Regular Board Meeting minutes and November 25, 2014 work session minutes. Supported by Bray. Motion carried.

Presentation of Bills: Bray made motion to pay General Fund Bills in the amount of \$60,500.25 and Fire Fund Bills in the amount of \$45,066.64. Supported by Hart. Roll Call: Yeas – Bray, Hart, Loveland, Zenz, Stormont, Lesinski and Brennan.

Treasurer's Report: Hart made motion to approve Treasurer's Report presented by Loveland. Supported by Bray. Motion carried.

Assessor Report: Lesinski asked about the progress of the 20% field work, Assessor stated work above the 20%. Filed report as presented by Assessor DeBoe.

Zoning Ordinance Report: filed report as presented.

Planning Commission Report: Lesinski reported the Board is continuing to work on the Outdoor Burning Ordinance and it will most likely be part of the Zoning Ordinance not Police Power Ordinance. Meeting on the 18th for Special Land Use.

Chief Building Official Report: accepted as printed. Zenz reported that letters have been sent to permit holders that the permits have expired and the inspectors are receiving calls from the letters for finals.

Police Power Ordinance Enforcement Report: none. Brian Sturgill will be retiring the middle of December.

Whistlestop Park Report: no meeting was held.

Recreation Board Report: no meeting was held.

Correspondence: Board of Review will be attending a free seminar in Jackson.

Old Business: **a)** – Seasonal Snow Plow Contract Approval – Motion by Stormont to approve the Seasonal Snow Plowing Contract – 2014-2015 with the Village of Grass Lake, that was signed by both parties. Supported by Hart. Motion Carried. **b)** – IGS vs Volunteer Energy quote for natural gas update –

Bray has finally had contact with representative from Volunteer Energy and he is working up a quote to try and match the price from IGS. Hopefully at next month's meeting we will have some information. **c)** – Ken Huhman Ordinance Violation update – Loveland reported he had not sent a letter to Mr Huhman, he will draft a letter and have The Township Attorney review before sending to Mr Huhman and his Attorney.

New Business: a) – 2015 Budget Approval – Motion by Loveland to adopt the 2015 Estimate Income and Revenue Budget as presented. (see attached) Supported by Hart. Roll Call Vote – Ayes All. Motion passed. **b)** – Budget Amendments – Motion by Zenz for the following Budget Amendments: increase line item “Other Income” 101-000.000-671.000 under the Revenue Section of the General Fund to \$13,000.00 and increase line item Fund Balance 101-000.000-390.000 also by \$13,000.00. This is due to revenue received from Consumers Energy for easement thru the Sports-n-Trail Park. 2nd Budget Amendment to increase line item General Fund Property Tax Chargeback 101-101.000-964.000 - \$1,587.41 and decrease line item Fund Balance 101-000.000-390.000 - \$1,587.41 and increase line item Fire Fund Property Tax Chargeback 206-336.000-964.000 - \$3,352.67 and decrease line item Fund Balance 206-000.000-390.000 - \$3,352.67. 3rd Budget Amendment to increase line item Fire Fund Bldg-Major Capital Outlay 206-336.000-980.210 \$15,945.00 and decrease line item Fund Balance 206-000.000-390.000 \$15,945.00. This is to cover the Chris Payne Construction Bill for repairs at Fire Station. Supported by Bray. Roll Call Vote – Ayes All. Motion passed. **c)** – Resolutions-Board of Review – Zenz offered the following Resolutions: Board of Review Poverty Guidelines, Authorization for Residents to Protest in Writing to the Board of Review and Authorization for all protests of someone appealing on behalf of the Property Owner and Authorization for Board of Review to meet on Alternate Date in March. Supported by Hart. Roll Call Vote – Ayes All. **d)** Various Board Appointments – Zenz made motion to appoint the following people to the various Boards: Board of Review (2 years) – Tom Zenz, Heather McDougall, Star Mead and Jeff Thompson alternate. Construction Board of Appeals (2 years) – Chris Payne, John Boroughf and Dick Clark. Planning Commission (3 years) – Jere Hinkle and John Boroughf. Recreation Board (2016) – Stormont, Loveland, Bray, Trevor McGinn, Bob Hamel and Tony Vigo. Zoning Board of Appeals (3 years) – Chris Payne. Supported by Lesinski. Motion passed. Lesinski wondering why Board of Review Terms are not staggered, Law states term begins January 1 of odd # year. It was also suggested to find a second alternate. **e)** – Loveland made motion to approve the 2015 Holiday Calendar, 2015 Regular Meeting Dates, 2015 Work Session Dates and 2015 Transfer Station Dates as presented. Supported by Lesinski. Motion carried. **f)** – RFP for 2015 Cemetery Mowing – Stormont passed out the draft copy and asked that the board review it. Zenz asked that round-up be addressed and grave restoration be added to the scope of work. Would like to be ready to go out the first of the year.

Fire Department Report: The Department filled the Ice Rink at the Sports-n-Trails. Stormont will look into getting some signs made about “skating at your own risk”. Chief Jones report was accepted as presented.

Old Business: none

New Business: Hart made motion to accept the application of Jordan Parker as a new member on the Department, supported by Brennan. Motion carried.

Public Comment: Commission Lutchka stated that the County will have a 2 year budget – 1st year adopted and 2nd year preliminary. Revised Address Ordinance will go to the commission meeting on Tuesday, December 16. He is not sure how it will come out. His service of 10 years as our County Commissioner will come to an end on January 1. The Board thanked him for his time and dedication to the position.

Adjournment: Motion by Lesinski to adjourn the meeting at 8:02 pm, seconded by Hart. Motion carried.

Respectfully Submitted, Catherine Zenz, Township Clerk