

**GRASS LAKE CHARTER TOWNSHIP
APPROVED WORK SESSION MEETING MINUTES
July 23, 2019**

Board Members Present by Roll Call: Stormont, Bednarski-Lynch, Brennan, Zenz, Butterfield and Loveland. Absent: Bray

Also Present: Zoning Administrator Lammers, Assessor DeBoe, Village Manager David Trent and 1 public.

Meeting called to order by Supervisor Stormont at 8:05 am in the Township Conference Room.

Village Sewer & Water Cost Components – Trent explained some new updates that are coming from Egle (formerly DEQ) concerning the water and sewer systems. Potentially looking at a 10% increase in water bills. Village Attorney is reviewing the contracts that are currently in place with the Village and Township. Need 2 representatives from our board to join the Village Council representatives to look at long term costs and improvements for the systems.

Volunteer Energy contract – last contract was never implemented, Stormont will review this in more detail and come back with results.

Tap Fee – new proposal was submitted for short and long tap fees to the water and sewer system from Lester Brothers. Board would like to see an estimate of material cost to be able to give the customer a better picture of the actual cost. Connection fees may have to be increased.

Private Road Special Assessment - Board is not interested in implementing this as it would have to be set up as a special assessment on the private roads.

Mt Hope Road Property Sale – Board wants to set a deadline of October 1, 2019 to have the sale completed. This has been carried on the agenda for way too long.

Headlee Tax roll back – Some past information was found on this topic, Stormont is going to look into more detail on this to see what the board can do.

Grass Lake Weed Assessment – Two quotes have been received, Zenz will begin preparing the appropriate paperwork so this can be introduced at the Board's August regular meeting and follow the same steps as was done for Little Pleasant Lake.

Recording Secretary – An ad will be posted in the paper. The Planning Commission is in need of one as Diane DeBoe has been taking the minutes in this interim time, she will figure out approximately how many hours are involved so that the board can then determine pay. The Board feels having a recording secretary is a great idea so that all seven (7) commission members can be totally involved in the meeting and the conversation going on.

PA System/Audience Talk – Zenz would like a new PA system to be looked at. Stormont will look into this and get back with board. Bednarski-Lynch wondered how do we control the chatter going on in the audience when the meeting is going on. Need to have a timer to adhere to the 3 minutes each person is to talk during Public Comment. Look into a Roberts Rule of Order poster.

Wetland Delineation and GPS Mapping – the study was done and the board was provided a new diagram of the wetlands at the park. Zenz stated that the invoice was received and if paid in 15 days a 2% discount would apply.

Ordinance Enforcement – Zenz presented board with a list of address that are in violation of the Police Power Ordinance that have been identified by Enforcement Officer Sturgill. The board wants pictures first before any letters are to be sent. A digital camera with date stamp needs to be purchased for him.

Zenz presented the question to the board about billing Mr Uphaus for charges incurred in the Consent Judgement. The Township is clearly within its rights to do this or it can become a lien against the property.

Assessor Office – DeBoe stated that Sheila Martins will be working 4 days a week at the Township. The non-elected policy needs to be looked at so no over time is being paid and also needs to stay within the budget that was set for 2019.

Butterfield inquired about the status of the Fisher property – Lammers will look at the last letter received from him as he had asked for an extension of time.

Loveland inquired about the status of the Bohne Road pit – Lammers indicated that August 28 is the ninety day mark and that is when all conditions that the Planning Commission imposed will need to be answered to. Hopefully this will be turned in at the Planning Commissions August 15, 2019 meeting.

Motion by Bednarski-Lynch to adjourn the Work Session at 10:15 am. Supported by Brennan. Motion Carried.

Respectfully Submitted,

Catherine N Zenz, Township Clerk