

**GRASS LAKE CHARTER TOWNSHIP
APPROVED WORK SESSION MEETING MINUTES
May 28, 2019**

Board Members Present by Roll Call: Zenz, Loveland, Bray and Butterfield. Absent Brennan & Stormont.

Also Present: Park Manager Howe, Fire Chief Jones, Assessor DeBoe.

Meeting called to order by Clerk Zenz at 8:02 am in the Township Conference Room. Loveland made motion to appoint Zenz to chair the work session in the absence of Stormont. Supported by Bray. Motion Carried.

Village Sewer Contract – no information was available.

Ordinance Enforcement – interviews – Interviews were held last week by Stormont, Loveland and Brennan. A budget amendment will have to be made at the June Regular Board Meeting as no money was put in the 2019 budget for this expense. The board discussed \$ 14.30 per hour for starting pay rate and approximately 10 hours per week. An amendment of \$ 5,000.00, - \$ 4,000.00 for pay and \$ 1,000.00 for mileage reimbursement. Board members present were curious as to the expectation of the Enforcement Officer, here just to enforce the Police Power Ordinances or as Zenz had understood to assist the Zoning Administrator on different follow-up issues that need to be monitor. Hour availability during the day would be important for the Enforcement Officer.

Trustee - Posting/Interviews – June 13, 2019 deadline for resumes, interviews will be held week of June 17 with appointment being made at a Special Meeting on June 25, 2019.

Response to Letters to Township Board – Bray will take this over and share with board members.

Paved Road Repair Cost – Letter was shared from a Trustee from Sheridan Township.

New Fire Tanker Picture – Pictures have been put on the Fire Department Facebook page.

Park Issues – Tennis Courts – Jackson County will pay 100% for the repairs of the tennis courts. Howe suggested funds that have been set aside for the repairs be transferred to the Sports-n-Trails Fund so a fence can be placed around basketball courts and hip shade and backboard and hoops for second court can be purchased so this project can be completed. Wetland Delineation was discussed, members feel this needs to get done to be compliant with the DEQ. Howe will get the names of two other companies to get quotes to us so a decision will be made so the study can be done.

Motion by Bray to adjourn the work session at 9:30 am, supported by Loveland. Motion Carried.

Respectfully Submitted, Cathy Zenz, Township Clerk