

**GRASS LAKE CHARTER TOWNSHIP
APPROVED WORK SESSION MEETING MINUTES
April 23, 2019**

Board Members Present by Roll Call: Stormont, Lester, Zenz and Butterfield. Absent Brennan, Bray & Loveland.

Also Present: Park Manager Howe, Fire Chief Jones (arrived at 8:05 am), Assessor DeBoe and 2 public.

Meeting called to order by Supervisor Stormont at 8:03 am in the Township Conference Room.

Planning Commission Resignation Letters – Stormont presented resignation letters received from Robert Doerr and Roger Memmer from their seats on the Planning Commission. 5 people have previously been interviewed and Stormont has received 4 additional resumes since those interviews. Stormont, Loveland and Brennan will interview the last 4 people and new appointments will be at the May regular board meeting.

U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration – Would like assistance in locating sites near their natural gas transmission system. Jones will look into this.

Region 2 Planning Commission – working with JACTS has presented the 2020 – 2023 Transportation Plan all of which is part of the Long Range Transportation Plan.

PLM Weed Treatment Assessment (Grass Lake) & Little Pleasant Lake – this is last year of 5 year plan for the lake treatment, Stormont is preparing for board action for another 5 year program. Stormont and Zenz have been in contact with Julie Craft who lives on Little Pleasant Lake and was instrumental in helping with the weed assessment around Little Pleasant Lake, the assessment there is also in its 5th year and plans are underway to be able to continue for another 5 years.

Brennan arrived at 8:25 am.

Dangerous Buildings – A list of 5 properties was presented to board. The board will look into details of recouping the Township costs and also if the procedural protocol that is current in place needs to be amended in the Ordinance. Discussion on some options to give to property owners to help in the clean-up process. Pat Burch of the City of Jackson was a name given to contact about procedure of handling dangerous buildings.

Jackson County Health Department – Information on County and Township cooperation with the issuing of septic and well permits and soil erosion permits.

Jackson County Parks – survey – Stormont passed survey on to Howe for him to respond.
Senior Center – free pulled pork will be served at the Center on April 24 from 11 – 1 pm. This is a portable vendor that serves at the Hunt Club but needs to have certification from the Health Department in other areas beside the Hunt Club.

Zoning Enforcement Officer Job – interviews – Three resumes were received. Interviews will be held and then a rate of pay will need to be established. Stormont, Brennan and Doug Lammers will be part of the interview team.

Recreation Board update – Howe gave an update from the meeting held on April 17, 2019. Progress is being made with the three groups that will use the fields this season. Hopefully agreements will be signed in the next month. The Tennis Courts are in need of immediate repair. Howe is looking into contractors to contact to get some quotes for repairs. One of the nets and post has been removed. Butterfield will be Township Board representation with Howe at the meetings.

Seventh-Day Adventist – Zenz received notice that the Seventh-Day Adventist Church will be in the area June 3 – August 11, 2019 from 10:00 am to 9:00 pm going door to door

Village Sewer Contract – Stormont working on a meeting with Village to get the contract in place. Zenz will be working with DPW Supervisor Lammers on DEQ reports that he has to do with the water.

Lester excused himself from meeting at 9:35 am due to next discussion item on agenda.

Loveland and Lammers arrived at 9:50 am.

L & L Development – court of Appeals – Stormont informed board that he received a call from the Township Attorney late last night that L & L had appealed but nothing has been received in writing as of the start of the work session. Stormont reiterated supporting the Township Planning Commission that things were done properly. Brennan wonders what can be done about people swearing at us during a meeting. It was suggested that Stormont call for an adjournment of the meeting. Zenz asked what the Commission had decided on as far as the properties that were up for re-zoning, Brennan stated that language will be drawn up with a new chapter added to the Zoning Ordinance Book to keep the properties that are double zoned be kept that way in order to make them legal and also to have guidelines for Zoning Administrator when potential projects are presented for the properties.

Motion by Brennan to adjourn the work session at 9:55 am, supported by Butterfield. Motion Carried.

Respectfully submitted, Cathy Zenz, Township Clerk