

**GRASS LAKE CHARTER TOWNSHIP  
APPROVED WORK SESSION MEETING MINUTES  
February 25, 2020**

**Board Members Present by Roll Call:** Stormont, Bednarski-Lynch, Brennan, Zenz and Loveland. Absent: Bray and Butterfield

**Also Present:** Fire Chief Jones, Jim Howe, Zoning Administrator Lammers and 4 Village Representatives.

**Meeting** called to order by Supervisor Stormont at 8:02 am in the Township Conference Room.

**Village Contract** – Village Manager presented the board with history of budget for sewer and water and associated rate studies that has been performed for them. They are proposing the non-routine rate charged for DPW personal be increased to \$47.00, snow removal rate to be increased to \$35.00 and maintenance charge for routine rates be increased by \$1.00 per REU per month for the Common Fund line and \$2.00 per REU per month for the Wolf Lake line. They are asking that this be retroactive to January 1, 2020. We were told that a new contract is being prepared. Zenz wants to make sure that an actual accounting is presented to the Township after the third quarter of each year so when the Township is working on their budget they have adequate information to prepare their budget. Also a review with both Village and Township representatives occur each year to decide if the increase is adequate or if it needs to be adjusted.

**Fire Department Applicant** – Stormont and Zenz were concerned about new fire application that was presented to them because of the residency of the applicant. Jones explained the situation and feels because of the experience and qualification of the applicant he would be a great asset to the Department. The applicant is looking at purchasing a home in the Township.

**Zoning Administrator - update** – Stormont has received a quote from Carlisle/Wortman our current planner. After reviewing the quote the board would like to proceed with posting the job with the Michigan Association of Planning and on the MTA news site to see if there is any interest. Lammers will be willing to stay on a couple days of week to help in the training process.

**PPO-06 revision** – Zenz had a few things she would like to see added and corrected. She will work with Stormont to try and have this complete for a vote at the March meeting.

**Road Millage update – presentation dates** – Jackson County Department of Transportation has prepared a one hour presentation on the road millage. Trying to coordinate a date so that board members will be available, want to be able to have information to the public soon enough if a vote is necessary. Zenz stressed the importance of keeping the public informed.

**Fisher Update** – Lammers reported that Fisher's Attorney and the Township Attorney are communicating back and forth. Hoping to reach a consent judgement.

**Recreation Board update** – Howe reported that 10% of gate fees will be collected from all teams using the fields and this will go towards an ADA walkway. Certification will be required from Jackson County Health Department if selling food. Matt Horning from the Health Department will attend their meeting in March. A crew from WildType will be at the park next week to begin removing invasive weeds, with funds coming from donated money by Bob Hamel. Howe asked if Don Holden could assist him in park activities at \$45.00 per hour and this would come out of the Park Manager line item already budgeted for. The ball leagues were also informed that the John Deere Gator purchased by the Township is no longer going to be available for their use like it was in the past.

**Zenz** presented the information received from Jackson County Planning Commission in regards to 12336, 12446, 12552 and 12610 E Michigan Avenue in regards to rezoning. Board is to review as this will be an agenda item in March.

The Township has also received a check in the amount of \$ 24, 429.84 from Tokio Marine the public risk group of the Township's insurance. This was submitted last November to help in Attorney fees that occurred from the Appeals case from the Friends of Grass Lake Township. Zenz also has information ready for anyone wanting to run for Township Offices as the current terms will end November 20, 2020. They need to contact her or her office staff for the information.

**Motion** by Bednarski-Lynch and supported by Bray to adjourn the Work Session at 10:40 am.  
Motion Carried.

Respectfully Submitted,

Catherine N Zenz, Township Clerk